

SALIDA SCHOOL DISTRICT R-32-J

BOARD OF EDUCATION

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Salida School District CMC Tuition Reimbursement Payback Agreement

Please sign below, acknowledging that you have read and agree to the district payback agreement for tuition reimbursement.

Tuition assistance provided through the Salida School District is supported by the *CDE Concurrent Enrollment Grant* and may be subject to change depending on availability of funds as well as other factors. For current conditions, please review specifics with the District Business Manager.

Tuition Reimbursement for Course Work: Financial assistance for tuition is available to full time faculty; subject to the availability of funds and the relevance of course work to Salida School District R32J curriculum and programs. Whenever possible, enrollment should be planned for summer sessions to avoid conflicts with faculty duties during the academic year.

In the event an employee leaves Salida School District R32J, either voluntarily or involuntarily, within two years of completing a course, the employee will be required to repay a portion of the original educational assistance payment to Salida School District R32J. Employees will be required to sign a payback agreement and must comply with the terms of the agreement.

- An employee who leaves within less than one year after completing the course work will be required to repay the school 70% of the educational assistance that was provided by the district.
- An employee who leaves after completing more than one year and serving for fewer than two years after completing the course work will be required to repay the school 30% of the education assistance that was provided by the district.
- Employees who do not pass a course with a **grade of C or higher**, drop the course, fail to complete the course, or decide not to take the course will be required to reimburse the school for all educational assistance they have received for the course.

Employee Printed name

Employee Signature

Position

Date

FOR TUITION REIMBURSEMENT: Please submit proof of payment for your tuition bill and Tuition reimbursement form along with this signed Payback Agreement to the Salida School District Assistant Superintendent.

SALIDA SCHOOL DISTRICT R-32-J
TUITION CREDIT REIMBURSEMENT FORM FY 2022-23
(See Negotiated Policy GBABA-R2-N)

Print Name _____

Date _____

Signature _____

Per School Board decision, May 2014, classes eligible for reimbursement include those in which the teacher was enrolled in and completed between July 1, 2022 and June 30, 2023

In accordance with Negotiated Policy GBABA-R2-N, I hereby request reimbursement for the following tuition credit:

COURSE NAME	HOURS COMPLETED <small>(identify semester or quarter)</small>	NAME OF INSTITUTION

TOTAL CREDIT HOURS:

ATTACH COPIES OF BILLS FROM CMC
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Approval Signature

William Wooddell, Assistant Superintendent

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