

Health and Safety Committee Minutes

Hastings ISD 200

Wednesday February 2, 2022

Virtual Meeting 3:00 PM

Members Present: Mary Ellen Fox, Kari Gorr, Denise Jorgensen, Steve Lichtenberg (SFM), Kris Mamer, Cameron Peterson, Andrea Seleski, Jennifer Seubert, Matt Sundeen (McGuire Agency), Mike Versland

Denise Jorgensen reviewed the information on employee accidents from 12/02/2021 – 02/02/2022. There have been a total of 16 incidents:

- 8 Student Related (3 were Special Ed).
- 6 Slips Trips or Falls
- 2 Other (2 Employees felt a “pop” when pushing/squatting)

Workers Comp YTD (2021-2022 School Year) = 0 Total Claims

OLD BUSINESS

1. Reviewed the McGuire Safety Grant - \$450 available for items not covered by the safety budget. Some ideas presented were: Step stools at the front offices, hurricane floor dryers for the main entrances, allergy signs for cafeteria tables.

NEW BUSINESS

1. No new concerns were brought up by any of the safety committee members.
2. Inspections maps (fire extinguisher, eyewash, emergency shower) – Provided each building with inspection maps, new inspection tags and specific instructions on how to perform inspections.
3. Clearance – OSHA and National Electric Code requires clearance around electrical boxes. Custodians will soon be marking off the area in front of these items in order to prevent people from blocking them.
4. Work orders – if you notice something not working properly and could be a safety concern, please submit a work order! The link can be found on the Staff page, under the General heading click on Maint. Work Request. It will log you in under your google account.
5. The Safety Committee needs more representation, more specifically from the elementary schools and from the Special Services Department. Denise will reach out to the teachers union rep to get the word out

Meeting Concluded at 3:45 PM

Next Meeting: Wednesday April 6, 2022 3:00 PM (Not sure if it will be virtual or in-person)