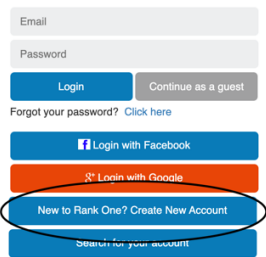


DIRECTIONS FOR REGISTRATION ON RANK ONE SPORT

Please use this link to access Needham High School & Middle School Athletic Participation Forms and to upload your student's doctor's physical form.

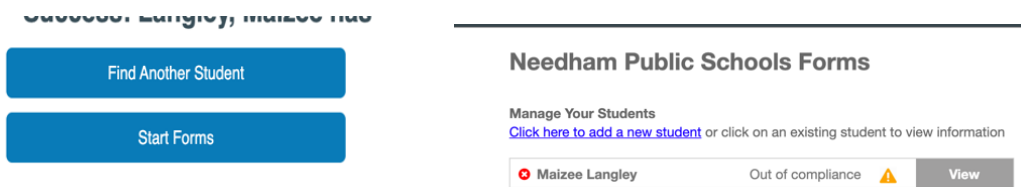
<https://needhampublicschools.rankonesport.com/New/NewInstructionsPage.aspx>

1. Please read the Instructions on the Rank One Sport **"Welcome to the Parent Portal"** page.
2. Click the blue button "Proceed to Online Forms"
3. Please "Create New Account"



The screenshot shows a login interface with fields for Email and Password, a Login button, and a Continue as a guest button. Below these are links for 'Forgot your password?' and 'Click here'. There are also social login options: 'Login with Facebook' and 'Login with Google'. The 'New to Rank One? Create New Account' button is highlighted with a red circle.

4. Once you create your account please log in and "Click here to Add a New Student"
 - a. You will need your student(s) 5-digit Online ID Number. This can be found **ONLY** on PowerSchool's **PARENT PORTAL**.
 - b. Under the Navigation Bar – click on "online Payment", you will then be able to view your students 5 Digit Online Student ID number.
5. You will then be prompted to "Find Another Student" or "Start Forms"
6. Once you have added all your Student(s),
 - a. please click "Start Forms" then "View"



The screenshot shows the 'Needham Public Schools Forms' page. It includes a 'Manage Your Students' section with a link to 'Click here to add a new student'. Below this is a table with one row for 'Maizee Langley', which is 'Out of compliance' and has a 'View' button. On the left side, there are two buttons: 'Find Another Student' and 'Start Forms', with the 'Start Forms' button highlighted in red.

- b. "Physical Upload Form" You must upload your student's current doctor's physical, it must be dated with 13 months of the start of the season.
- c. "Athletic Participation Form" Please fill out and electronically sign the form, in order for your student's to be approved to participate.

Electronic Documents to be submitted by the parent		
Physical Upload Form	Incomplete	
Athletics Participation Form	Approved	Download PDF