

# Millstone Township Elementary School

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September 7, 2017

Dear Parents/Guardians:

We are writing to remind all families that the Elementary School will be hosting our annual Back-to-School Night on Thursday, September 14<sup>th</sup>, with a starting time of 6:30 PM. There will most likely be a large turnout so please leave time for parking. Overflow parking will be provided at the Primary School and a shuttle bus will be available from 6:00 – 8:45 PM.

In order to provide parents with ample time to explore classrooms and hear about curriculum and programming, all parents and staff will be invited to join us at 6:30 PM in the gymnasium prior to visiting individual classrooms. At that time, staff members will be introduced and current schoolwide initiatives will be shared. The first classroom visitation session will run from 7:00 – 7:40 and a second session will run from 7:50 - 8:30. Individual grade levels have structured their schedules during these sessions to maximize parent/teacher contact, so please look for these specific schedules to come home next week. Also, please feel free to visit our Related Arts teachers as well as any educational support staff in one of the two sessions or from 8:30 – 8:45.

You should feel free to look around the classrooms, examine our materials and learn about your child's day. We ask that you refrain from asking teachers about specific issues related to your child's progress. These questions are better addressed by contacting the teacher or during Parent-Teacher Conferences in November. In addition, our Back-to-School Night is designed for parents only and provides a wealth of information to strengthen home-school connections. Therefore, we respectfully request that children not attend.

Please be reminded that your children will have a shortened day schedule on September 13<sup>th</sup>, 14<sup>th</sup> and 19<sup>th</sup> to accommodate the three Back-to-School Nights throughout the district.

We look forward to seeing everyone on Thursday, September 14<sup>th</sup> at 6:30 PM. If you have any further questions or concerns, please do not hesitate to contact the main office.

Sincerely,

Ms. Suzanne Guidry  
Principal

Mr. Scott Hobson  
Assistant Principal