

THOMPSON ELEMENTARY SCHOOL
School-Parent and Family Engagement Policy
2022-2023

With approval from the local governing board, THOMPSON ELEMENTARY SCHOOL shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and updated periodically to meet the changing needs of parents and the school. (20 U.S.C. § 6318[b][1])

This policy is distributed and made available to the community in the following manner:

Thompson has developed a written Title I parental involvement policy with input from Title I parents. The Parent Involvement Policy was developed by staff and parents through the use of surveys and parent group meetings. It has distributed the policy to parents of Title I students. The Parent Involvement Policy was distributed to parent through sending them home with students and having copies available in the school office. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

The school-level policy shall describe the means for how each school shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

(a) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family members of their school's participation in the Title I, Part A program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

The annual meeting will be completed as follows:

At the beginning of the school year, during Open House or Coffee with the principal, all parents are provided a detailed overview of the school's Title I program, including program requirements as they apply to a school-wide setting, the instructional program, intervention programs, and the parents' rights to be an active participant in the school's Title I program.

(b) Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

The school offers flexible meetings as follows:

There are multiple opportunities for parents to participate in Title I related activities and topics at Thompson. The School Site Council (SSC) and ELAC meetings are arranged to accommodate the parents to ensure the best opportunity for participation. SSC meetings are held regularly, at 3:45 pm and the ELAC is held regularly, at 9:00 am. In a virtual setting, SSC is held at 3:45 pm and ELAC at 9am. Tiger Cafe (Coffee with the Principal) is held regularly at 9:00 a.m. Coffee with the principal in a virtual setting will be held at 8am and 2pm.

(c) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan. (20 U.S.C. § 6318[c][3])

The school involves parents/family in the joint planning, review, and improvement of the Title I Program and school Parent-Family Engagement Policy in the following way(s):

The school involves parents in planning, reviewing, evaluating, and improving the site's Single Plan for Student Achievement and Title I parent involvement policy in a variety of ways including:

- SSC meetings
- ELAC meetings
- Open House
- Tiger Cafe (Coffee with the Principal)
- Parent Surveys

(d) The school provides parents of participating children with the following:

i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

The school will provide this information and opportunities in the following way:

The school provides on-going, regular information about its Title I programs, in the following ways:

- Parent Square
- Marquee
- Parent newsletters
- School webpage
- Email updates
- Coffee with the Principal (Tiger Café)
- Parent/Teacher Conferences
- Parent scheduled appointment with teacher
- Class Dojo
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(e) If the school-wide program plan is not satisfactory to the parents of participating children, parent comments regarding the plan will be submitted when the school makes the plan available to the LEA. (20 U.S.C. § 6318[c][5])

2.2 To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and LEA assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

(a) The school shall provide assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

The school will assist parents-family in understanding academic standards, assessments, and how to monitor their child's achievement in the following ways:

The school provides detailed information about the curriculum, assessments to monitor student progress, and expected proficiency levels students during Open House and at all parent advisory meetings. In addition, information is available in the front office, on the school's website, mailed correspondence, monthly Family Calendar or Virtual Parent Resource Center, classroom newsletters, email updates, parent workshops, and presentations during site-level parent meetings or trainings.

(b) The school shall provide materials and training to help parents to work with their children to improve their children's achievement, **in the following ways:** (20 U.S.C. § 6318[e][2])

The school provides materials and trainings to help parents work with their children to improve their children's achievement during Open house, Parent- Teacher conferences, parent advisory meetings, classroom newsletters, and parent newsletters.

(c) The school shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school, **in the following ways:** (20 U.S.C. § 6318[e][3])

The school will work with parents in developing ways to enrich the home-school partnership and inform staff of parent contributions by:

- Utilizing staff and parent surveys to determine needs and support strategies
- Provide a variety of training opportunities for parents involving various aspects of campus activities
- Provide staff development that aligns parent-school expectations and the mutual benefits received from forming partnerships
- Maintain open communication and access to staff
- Provide regular, on-going feedback to parents regarding school related events, student achievement, etc...

(d) The school shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, **in the following ways:** (20 U.S.C. § 6318[e][4])

The school offers a variety of events and activities throughout the school year. Parents are provided with opportunities to participate in monthly Parent workshop meetings designed to build parent capacity and allow a forum for comments/feedback. In addition, parents are given a survey to assist with identifying program strengths and growth areas, as well as offering suggestions for needed information and trainings. The school will continue to expand parent resources by providing additional opportunities for parents to become actively involved in on-campus activities and other school events. On-going outreach to community organizations will continue to be developed and enhanced.

(e) The school shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

The school does this by

THOMPSON ELEMENTARY SCHOOL provides full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students, including providing information and school reports required in a format and, to the extent practicable, in a language such parent understand.

The school provides on-going, regular information about its Title I programs, English learner programs, special needs programs, and migratory programs, through:

- Parent Square
- Robo Calls
- Marquee notices
- Parent notices
- School webpage
- Email updates
- Coffee with the Principal
- Class Dojo

All correspondence is translated. The school maintains copies of the correspondence on file for review.

(f) The school shall provide such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

The school will actively solicit parents for feedback and input in the development of parent involvement activities. With the assistance of the parents, the school will prioritize activities, trainings, and events identified to enhance, encourage, and enable all parents to become active participants in their student's academic achievement.

2.3 In carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English

proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under 20 U.S.C. § 6311 in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

2.4 As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

(a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

(b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

i. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement; (20 U.S.C. § 6318[d][2][A])

ii. Frequent reports to parents on their children's progress; (20 U.S.C. § 6318[d][2][B])

iii. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and (20 U.S.C. § 6318[d][2][C])

iv. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

2.5 Each LEA or school receiving funds under Part E of Title IV shall inform parents and organizations of the existence of Title IV. (20 U.S.C. § 6318[g])

San Bernardino City Unified School District does not receive Title IV, Part E funds.

