

Privately-Owned Technology Guidelines and Rules

Purpose

The West Morris Regional High School District (“WMRHSD”) will allow students in grades 9-12 to use privately-owned technology to access specifically designated Wi-Fi. In an effort to leverage student-owned technology for educational purposes, the WMRHSD will allow personal devices on our school grounds and select devices on our network for students who follow the provisions outlined in the Responsible Use Policy and the following guidelines regarding privately-owned technology.

WMRHSD provides technology and devices that are appropriate and relevant to support instructional purposes. **The use of personal electronic devices by students is optional.**

An important component of allowing students to use privately-owned technology will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal electronic devices.

Allowed Device Types

For the purpose of these guidelines and rules, “devices” includes: laptops, cell phones, smartphones, eReaders, and tablets. **Handheld gaming devices are not allowed. While laptops, tablets, and eReaders may be brought on campus, they will not be allowed to connect to the district’s network or Internet. Only cellphones and smartphones will have access to the network and Internet.**

Guidelines

1. Students and parents/guardians must adhere to the Student Code of Conduct, Student Handbook, Technology Responsible Use Policy (6142.10), and all Board policies, particularly Student Use of Privately-Owned Technology (6142.11), which are available on the district website: www.wmrhsd.org.
2. Teacher permission is necessary for student use of privately-owned technology. Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and for use during a specific timeframe.
3. Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher.
4. Devices may not be used to cheat on assignments or tests.
5. Students may not use devices to record, transmit, or post photographic images, audio or video of a person or persons on campus during school activities and/or hours, without written consent from a teacher and for specific instructional purpose(s).

Students and Parents/Guardians acknowledge that:

1. The school’s network filters will be applied to a device’s connection to the Internet and any attempt to bypass the network filters is prohibited.
2. Students are prohibited from:
 - a. Bringing a device on premises that infects the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - b. Processing or accessing information on school property related to “hacking,” altering, or bypassing network security policies.
 - c. Enabling the “hotspot” feature on a device to provide Internet connectivity for other devices.

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3. The district reserves the right to decrypt Internet traffic to and from personal smartphones preventing the use of VPNs and other filter avoidance sites/applications that could potentially disrupt or interfere with the continuity of instruction.
 - a. Categories of Internet traffic not decrypted include: Education, financial institutions, online meetings, podcasts, streaming video, web-based email, chat and instant messaging, ecommerce/shopping, educational institutions, health and fitness, and social networking.
4. WMRHSD is authorized to collect and examine any device that is suspected of causing technology problems or that was the source of an attack or virus infection.
5. Printing from personal devices will not be possible at school.
6. Personal devices must be charged prior to school and run on battery power while at school
7. Voice, video, and image capture applications may only be used with prior written teacher permission and for specific instructional purpose(s).
8. The teacher or an administrator may request at any time that the privately-owned electronic device be turned off and put away. Failure to do so may result in disciplinary action and revocation of access to the network.
9. WMRHSD reserves the right to examine the privately-owned electronic device and search its content if there is reason to believe that WMRHSD policy or local state and/or federal laws have been violated. In the event that a student believes that his/her password has been compromised, he/she should immediately inform their teacher or administrator.

Lost, Stolen, or Damaged Devices

Each user is responsible for his/her own property and should treat it and use it responsibly and appropriately; WMRHSD takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your homeowner's policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges

WMRHSD cannot be held responsible for any possible device charges to your account that might be incurred during school hours.

Network Considerations

Users should strive to maintain appropriate bandwidth for school-related work and communications.

Access to specifically designated Wi-Fi is provided for electronic communication and light web-browsing only.

WMRHSD does not guarantee connectivity or quality of connection with personal devices, but will provide trouble-shooting documentation about how to connect with a variety of operating systems and devices.

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