



ELEMENTARY PRINCIPAL & VICE-PRINCIPAL SECONDARY PRINCIPAL & VICE-PRINCIPAL

FALL 2022 SELECTION PROCESS TIMELINES

DATE	ACTION
September 12, 2022	Post Advertisement Online <ul style="list-style-type: none"> • Communication to system Leaders.
September 14, 2022	Candidate Information Session <ul style="list-style-type: none"> • To be held virtually on Wednesday, September 14th, 4:00 - 5:00 pm • Registration form posted on the Careers Page
September 23, 2022	Application Deadline <ul style="list-style-type: none"> • Application form must be submitted online by 5:00pm. • <i>Upon receipt of the application form, candidates will be notified whether a portfolio submission will be required.</i>
October 5, 2022	Portfolio Submission Deadline <ul style="list-style-type: none"> • Leadership portfolio must be received in Human Resources by 5:00 pm.
October 20 & 21, 2022	Portfolio Review Meetings <ul style="list-style-type: none"> • Candidates required to participate in the Portfolio Review Meeting will be notified of their meeting date during the week of October 10 - 14th, 2022.
October 26, 2022	Notification to Candidates (Long-List) <ul style="list-style-type: none"> • Proceeding or not proceeding. • Those proceeding will be provided with a Reference Form for completion. This form will be due at the same time as Case Study Submissions as noted below.
November 9, 2022	Case Study Exercise (24 hours Online) <ul style="list-style-type: none"> • Candidates complete case study independently outside of regular school hours. • Case Study Submission, and Reference Check Form, due by November 10, 2022 by 12:00 pm
November 10 - 25, 2022	Reference Checks <ul style="list-style-type: none"> • For NEW applicants only
November 14 - 18, 2022	Case Study Evaluations
November 28th, 2022 & December 2, 2022	Presentations and Panel Interviews
December 6, 2022	Director's Executive Council <ul style="list-style-type: none"> • Approval of successful candidates.
December 8, 2022	Notification to Candidates <ul style="list-style-type: none"> • Recommended or not recommended.
January 16 & 19, 2023	Candidate Debriefs