



Culpeper County Public Schools

Office of the Division Superintendent

450 Radio Lane · Culpeper, Virginia 22701 · Tel. (540) 825-3677 · Fax (540) 829-2111

MEMORANDUM

TO: VSBA President

FROM: Elizabeth S. Hutchins, Chair
Culpeper County School Board

DATE: February 9, 2015

SUBJECT: Request for Refund

Dr. Bobbi F. Johnson, Superintendent, was scheduled to attend the VSBA Capital Conference on January 26-27, 2015; however, she was ill. Therefore, we would like to request that the \$170 be applied to a subsequent conference or be reimbursed to the school system.

School Board Action Taken: February 9, 2015

Approved By:

Elizabeth S. Hutchins, Chair