

CULPEPER COUNTY SCHOOL BOARD
Minutes
September 8, 2014

A meeting of the School Board of Culpeper County was held September 8, 2014 at the Board of Supervisors Meeting Room at 302 N. Main Street, Culpeper, VA 22701. Present were Sean Askew (Catalpa District); Robert Beard (East Fairfax District); Robert A. Houck (West Fairfax District); Elizabeth Hutchins (Stevensburg District); Anne C. Luckinbill (Salem District); Michelle North (Jefferson District); Elizabeth “Betsy” Smith (Cedar Mountain District); Superintendent Dr. Bobbi F. Johnson; Executive Director of Curriculum, Instruction and Technology Rob Hauman; Executive Director of Student Services Dr. Russell Houck; Executive Director of Special Education Angela Neely; Executive Director of Finance/Clerk Jeff Shomo; Executive Director of Human Resources Dr. Stacey Timmons and Deputy Clerk Pearl Jamison.

At 6:45 p.m., Mr. Houck called the meeting to order.

On motion of Ms. Hutchins seconded by Mr. Askew, the Board went into closed session at 6:45 p.m. regarding:

- [a] Discussion of Personnel Recommendations as permitted by the Code of Virginia 2.2-3711 (A) (1)
- [b] Discussion of Student Matters of Named Student(s) A & B (Religious Exemption) as permitted by the Code of Virginia 2.2-3711 (A) (2)

Motion carried 7-0 by voice vote.

On motion of Ms. Hutchins seconded by Ms. Luckinbill, the Board ended the closed session at 7 p.m. and certified that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

YEAS: 7
Sean Askew
Robert Beard
Robert Houck
Elizabeth Hutchins
Anne Luckinbill
Michelle North
Betsy Smith

Those present observed a moment of silence. Mr. Askew led the Pledge of Allegiance.

Dr. Johnson shared with members that Eastern View High School and Culpeper County High School are currently hosting exchange students from Germany.

CCHS Principal Jeff Dietz introduced Frau Ute Leins, Principal at Schlossburg Realschule in Albstadt, Germany. Mr. Dietz said the program is wonderful and has been existing four years. Frau Leins thanked the School Board for supporting the exchange.

Mr. Houck asked if there were changes to the agenda.

On motion of Ms. Luckinbill seconded by Ms. Hutchins, the School Board approved the agenda. Motion carried 7-0 by voice vote.

Reports

Principal Valeri Meza said the school report this evening will focus on Sycamore Park TV (SPTV) and the Positive Behavior Interventions Program.

Jim Dugger, ITRT at Sycamore Park, shared a PowerPoint about SPTV. SPTV is a closed circuit TV system that allows a student led morning news show and broadcast announcements.

Robyn Puryear, Assistant Principal at Sycamore Park, shared a PowerPoint about the Positive Behavior Supports offered at Sycamore Park i.e., school wide expectations and inventions and behavior education and intervention plans.

Mr. Askew asked if SPTV has been integrated with the fire alarms, intruder alerts, etc. Ms. Meza said they are learning as they go and perhaps, in the future, it could be added.

Recognitions

Dr. Johnson and Mr. Houck presented Zealous Appreciation for Positive Performance Awards to the following:

- For placing First in the State Small Animal Care competition held at the Virginia FFA Convention on June 23-26, 2014 – Dekota Ryder

- For being on the team that placed First in the Junior Livestock Evaluation Contest at the FFA State Convention that was held at Virginia Tech in Blacksburg, VA on June 24, 2014 – Travis Badger, Taegen Cross, Austin Jenkins, and Hallie Sisk
- For placing Second in the Junior Livestock Evaluation Contest at the FFA State Convention that was held at Virginia Tech in Blacksburg, VA on June 24, 2014 – Travis Badger
- For placing Sixth in the Individual Junior Hippology Contest at the FFA State Convention that was held at Virginia Tech in Blacksburg, VA on June 24, 2014 – Jessica Montgomery
- For placing First in the discus at the VHSL State Championships in Track and Field at Harrisonburg High School on June 6-7, 2014 – Matt Chavers
- For competing in the final four of the State Tennis Tournament in Lynchburg on June 12, 2014 – Dylan Christensen
- For placing Second in the high jump at the VHSL State Championships in Track and Field at Harrisonburg High School on June 6-7, 2014 – Luther Gibbs
- For being selected as first team All-State in Girls Soccer by Virginia High School League – Shearry Lynn Bates
- For being selected as first team All-State in Boys Basketball by Virginia High School League – Henry Butler
- For being selected as first team All-State in Boys Soccer by Virginia High School League – Tanyon Lee
- For improving the beauty and function of A.G. Richardson Elementary School's outdoor classroom – Byron Cornelius
- For going above and beyond to help the Human Resources staff with organizing and setting up for new teacher induction each day – Dina Ventura

Delegations

Mr. Houck said persons may present ideas or concerns regarding Culpeper County Public Schools. He said there would be no action taken by the Board at this meeting and that such items would be referred to the appropriate administrators for future information and research. He said the personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. Mr. Houck noted there would be a three minute limit for speakers.

There were no delegations.

On motion of Ms. Luckinbill seconded by Ms. Smith, the School Board considered approving the consent agenda. Mr. Beard said the Finance Committee recommended the Board approve the bills.

- (a) Approval of Minutes – August 11, 2014
 - (b) Payroll and Payment of Bills
 - (c) Personnel Recommendations
- Motion carried 7-0 by voice vote.**

The board considered the following action items:

- (a) Appoint Mark Callahan to the Culpeper Cable Commission through the January 2015 Reorganization Meeting (Replaces Jack Glick)
On motion of Ms. Luckinbill seconded by Ms. Hutchins, the School Board agreed to appoint Mark Callahan to the Culpeper Cable Commission through the January 2015 Reorganization Meeting. Motion carried 7-0 by voice vote.
- (b) Approval of German Foreign Exchange Students
Dr. Johnson said we currently have several students visiting from Germany and two of the students have requested to extend their stay and according to Policy JECC it requires School Board approval. She said the students will sample some elective courses while they are here. The classes will not be for credit.

On motion of Ms. Smith seconded by Mr. Beard, the School Board approved the German Foreign Exchange Students. Motion carried 7-0 by voice vote.
- (c) Disposition of Named Student(s) A (Religious Exemption)
On motion of Ms. Hutchins seconded by Ms. Luckinbill, the School Board approved the Religious Exemption for Named Student(s) A. Motion carried 6-1 by voice vote. (Ms. North abstained.)
- (d) Disposition of Named Student(s) B (Religious Exemption)
On motion of Ms. Hutchins seconded by Ms. Luckinbill, the School Board approved the Religious Exemption for Named Student(s) B. Motion carried 6-1 by voice vote. (Ms. North abstained.)

The Board heard the following reports:

- (a) Opening of School Update

Dr. Johnson said the membership on September 2, 2014 reflected 7,934 students in grades K-12 and that is up 53 students since the end of the year. She noted that we have one social worker position open and all classrooms are fully staffed. She said we started the school year down four bus drivers and are still looking for bus drivers. She thanked the Transportation Department and office staff for working through several bus situations on this first few days of school. She noted that Mr. Beamer is very happy with lunch and breakfast participation. She said we added and replaced a lot of technology over the summer and during the first week we received 530 technology work orders. She said the technology staff has been hopping.

Mr. Houck said on the first day of school he received a call from a parent because their child had not gotten home yet. He said he got in touch with the Transportation Department and they were able to use the GPS system to pinpoint the exact location of the bus.

(b) Construction Updates

CCHS Renovation – Mr. Spencer said the kitchen, cafeteria, music rooms, drama rooms, agriculture rooms, ROTC rooms and gym were functional on the first day of school. He noted that there were a lot of odds and ends with cooling that had to be worked out. He said the contractor came through and our staff worked very hard. The studio will be ready by the end of this week. He said the stage has been stripped and the abatement will begin soon.

Dr. Johnson noted that the Richmond Symphony concert scheduled for Thursday is at Eastern View High School not Culpeper County High School.

Mr. Spencer said a new planting feature has been installed near the main entrance of CCHS to help control runoff.

Records Room – Mr. Spencer said the room is complete and all of the records have been moved to the new location.

Roof Projects – Mr. Spencer said the projects at Sycamore Park and Farmington are complete and they are finalizing the punch lists now.

Security Grant – Mr. Spencer said staff applied for another security grant but have not received notification of award for the grant.

(c) Finance Report

Mr. Shomo said the budget was built on an ADM of 8,055 and the ten day count reflected an ADM of 7,934 students. He said if the membership holds steady we will have a shortfall of \$484,000.

Mr. Shomo said the accounts payable approved this evening totaled \$361,605.

Mr. Shomo said we budgeted \$3.81 per gallon for diesel fuel and the last load cost \$2.93 per gallon.

Mr. Shomo said over the past several weeks he has been working on the annual report which is due on Monday to VDOE. He briefly summarized the report:

➤	School expenditures	- \$73,000,690
➤	Food Service expenditures	- \$3,314,606
➤	Debt Service	- \$8,498,858
➤	CIP	- \$10,764,083
	Total FY14 Expenditures	- \$95,578,237

Mr. Shomo said the total expenditures on the CCHS Renovation Project to date total \$14,762,535.85.

(d) CCSB Committee Reports

Ms. North noted that the next School Health Advisory Board meeting is scheduled for October 29th at 6 p.m. at the School Board Office.

Ms. Luckinbill said the last Career Partners meeting focused on sustaining leadership for Career Partners. The Career Expo is set for October 30th at Eastern View High School.

Board Member Reports

Mr. Beard thanked the administration, faculty, staff, parents, and students for all the hard work that went into getting school ready for the first day.

Ms. Hutchins congratulated the staff for such a smooth opening.

Mr. Houck thanked everyone for such a great opening of school. He noted that it is a privilege to have the principal from Germany with us.

Information Items

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- Summary of CCSB Committee Reports
- Membership – August 29, 2014 and September 2, 2014

Future Meeting Dates

- September 9, 2014 – CCSB Administration Committee Meeting, 1 p.m. at the School Board Office, 450 Radio Lane (CANCELLED)
- September 10, 2014 – CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- September 11, 2014 – VSBA Legislative Advocacy Conference, 8:30 a.m. – 1:15 p.m. at the DoubleTree by Hilton Charlottesville
- September 16, 2014 – Board of Supervisors/School Board Joint Meeting, 6 p.m. at Culpeper County High School, 14240 Achievement Drive
- September 22, 2014 – CCSB Business/Work Session, 6 p.m. Closed Session immediately followed by Business/Work Session at the School Board Office, 450 Radio Lane (CANCELLED)
- October 3, 2014 – VSBA Hot Topic Conference, 8:30 a.m. – 1:15 p.m. at the DoubleTree by Hilton Charlottesville
- October 8, 2014 - CCSB Capital Planning Committee Meeting, 8:30 a.m. at the School Board Office, 450 Radio Lane
- October 13, 2014 – CCSB Finance Committee Meeting, 5:45 p.m. at the County Admin. Office, 302 N. Main Street
- October 13, 2014 – CCSB Regular Board Meeting, 7 p.m. at the County Admin. Office, 302 N. Main Street (Closed Session at 6:45 p.m.)

On motion of Mr. Beard seconded by Mr. Askew, the School Board voted to adjourn at 7:48 p.m. Motion carried 7-0 by voice vote.

JEFFREY R. SHOMO, CLERK

ROBERT A. HOUCK, CHAIR