



Culpeper County Public Schools

Office of the Division Superintendent

www.culpeperschools.org

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October 15, 2014

Dr. Bobbi Johnson, Superintendent

Request for Additional Position

We are writing to formally request an additional ESL teacher. This position will go to the middle school level as we currently have one teacher serving 74 students, between two schools. CMS has a growing population of ESL Level 1 students. Additionally, this new position will support the ESL teacher at PSES who currently serves 70 students. As of today, CCPS is providing direct services to 558 ESL students with 9 ESL teachers. To meet the 1 to 59 Standards of Quality ratio, we need 9.5 teachers. The addition of a 10th position will allow us to keep the teacher ratio at both High Schools under 1 to 50, given the fact that both schools have over 20 Level 1 ESL students. Notably, our ESL population will likely continue to grow throughout this year.

Respectfully,

A handwritten signature in black ink that reads "Karie Lane". The signature is fluid and cursive.

Karie Lane
Instructional Specialist

A handwritten signature in black ink that reads "Rob Hauman". The signature is fluid and cursive.

Rob Hauman
Executive Director of Curriculum, Instruction, and Technology