

Implementation of Graduation Requirements

CREDIT REQUIREMENTS: CLASS OF 2018-2020

Subject	Credits Required	Description
Arts**	1	1 credit must be successfully completed in the Arts.*
Career and Technical area Education**	1 ½	1 credit must be successfully completed in the of Career and Technical Education. The additional ½ credit may be successfully completed in Career and Technical Education or from an approved list of equivalency courses.*
Personal Finance	½	Successful completion required of all students.
Health	½	Successful completion required of all students.*
Math	3	Students will be required to earn a third year credit of math, Algebra 2, or math credit tailored to their post-high school goals and career path. All math credits may be satisfied through Career and Technical Education math equivalency courses.*
Physical Education	1 ½	½ credit must be successfully completed in P.E. The additional credit may be successfully completed in an approved Edmonds School District PE course.*
English	4	Four (4) years of English are required of all students.*
Science	2	1 credit must be successfully completed in the Laboratory Sciences; the additional 1 credit may be successfully completed in the Sciences or from an approved list of science equivalency courses based on the student's post-high school goals and career path.*
Social Studies	3 ½	Grade 9 – ½ credit in 9th Grade World History Grade 10 – 1 credit in 10th Grade World History Grade 11 – 1 credit in U.S. History Grade 12 – 1 credit in Senior Social Studies— Government, Economics, and Global Issues.* The State of Washington also requires students take a Washington State History and Government course. (Upon successful completion of US History

or equivalent course, a student will have met the Washington State History requirement.) This requirement is satisfied in 7th grade in the Edmonds School District beginning with the class of 2019.

Electives	4 ½	Any combination of 4½ credits.*
Total Credits	22	

CREDIT REQUIREMENTS: CLASS OF 2021 AND BEYOND

Subject	Credits Required	Description
Arts**	2	1 credit must be successfully completed in the Arts*; the additional 1 credit may be substituted with other courses tailored to the students post-high school goals and career path.
Career and Technical area Education**	1 ½	1 credit must be successfully completed in the of Career and Technical Education. The additional ½ credit may be successfully completed in Career and Technical Education or from an approved list of equivalency courses.*
Personal Finance	½	Successful completion required of all students.
Health	½	Successful completion required of all students.*
Math	3	Students will be required to earn a third year credit of math, Algebra 2, or math credit tailored to their post-high school goals and career path. All math credits may be satisfied through Career and Technical Education math equivalency courses.*
Physical Education	1 ½	½ credit must be successfully completed in P.E. The additional credit may be successfully completed in an approved Edmonds School District PE course.*
English	4	Four (4) years of English are required of all students.*
Science	3	2 credits must be successfully completed in the Laboratory Sciences; the additional 1 credit may be successfully completed in the Sciences or from an approved list of science equivalency courses based on the student’s post-high school goals and career path.*
Social Studies	3 ½	Grade 9 – ½ credit in 9th Grade World History Grade 10 – 1 credit in 10th Grade World History Grade 11 – 1 credit in U.S. History Grade 12 – 1 credit in Senior Social Studies— Government, Economics, and Global Issues.*

The State of Washington also requires students take a Washington State History and Government course. (Upon successful completion of US History or equivalent course, a student will have met the Washington State History requirement.) This requirement is satisfied in 7th grade in the Edmonds School District beginning with the class of 2019.

Electives	2 ½	Any combination of 2½ credits.*
World Language	2	2 credits of World Language may be substituted with other courses based on the student's post-high school goals and career path.
Total Credits	24**	

* Subject area credit requirements may be satisfied through district approved equivalency courses. An approved equivalency course may satisfy two (2) graduation requirements, one (1) in the curriculum area in which the course is offered and one (1) in the curriculum area in which the course appears on the approved equivalency list. However, no course may be worth more than one (1) credit per class per year.

** The Arts include visual arts, literary arts, theater, music, media, movement, and dance. Career and Technical Education includes state-approved exploratory and preparatory courses in Business Education, Technology Education, Family and Consumer Science Education, Marketing Education, and Trade and Industry specialty programs including American Sign Language. Personal Finance is in addition to any Career and Technical education requirement.

*****Waiver of High School Graduation Credits**

The Edmonds School District Board of Directors seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that unusual circumstances may result in a student's inability to earn all twenty-four credits required for high school graduation. Unusual circumstances may include, but are not limited to:

- a. Homelessness;
- b. A health condition resulting in an inability to attend class;
- c. Limited English proficiency;
- d. Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the federal Rehabilitation Act of 1973;
- e. Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
- f. Transfer during the last two years of high school from a school with different graduation requirements; and
- g. Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn.

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the district's Application to Waive Credits for Graduation Requirements (Form P-50) with the superintendent's office no later than thirty days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

NON-CREDIT REQUIREMENTS: CLASS OF 2018 AND BEYOND

High School and Beyond Plan Requirement

The High School and Beyond Plan is a state graduation requirement. Each student must have a High School and Beyond Plan (HSBP) to guide the student's high school experience and prepare the student for postsecondary education or training and career. Students start their plans in middle school and then continue to revise them throughout high school to accommodate changing interests or educational and career goals.

The Edmonds School District has developed a High School and Beyond Plan that reflects our educational community's values and includes required grade level learning tasks and activities beginning in 7th grade and continuing each year throughout middle and high school. Students who complete all grade level HSBP learning tasks will earn .125 of high school elective credit each year with up to a total of .75 credits available over the course of grades 7-12.

STATE ASSESSMENT GRADUATION REQUIREMENTS

(Requirement year is determined by the student's ninth grade enrollment date.)

- Class of 2018: Students must pass the 11th grade level state exam in English Language Arts or state approved alternatives and a mathematics end of course exam in Algebra or Geometry or the 11th grade Smarter Balanced math exam or a state approved alternative.
- Classes of 2019-2020: Students must pass a 10th grade level state exam in English Language Arts and mathematics, or approved alternatives.
- Class of 2021 and beyond: Students must pass 10th grade level state exam in English Language Arts and mathematics or state approved alternatives and students must pass the 11th grade science exam, or state-approved alternatives.

How Credits Will Be Applied for Passing State Exams

English Language Arts

No more than one-half (1/2) English credit will be granted in total to a student when the student:

- a. Failed one or more semesters of a 9th or 10th grade English class; **and**
- b. Demonstrates proficiency on:
 - Smarter Balanced ELA Exam (at the high school graduation level), **or**
 - State approved alternatives.

OR

- a. Failed one or more semesters of ANY grade level English class; **and**
- b. Demonstrates proficiency on the SBA ELA exam at the CCR (Career and College Readiness Level).

Math

No more than one-half (1/2) math credit will be granted in total to a student when the student:

- a. Failed one or more semesters of an Algebra 1 or Geometry class; **and**
- b. Demonstrates proficiency on:
 - Smarter Balanced Math Exam (at the high school graduation level), **or**
 - State approved alternative

OR

- a. Failed one or more semesters of student's third year math class; **and**
- b. Demonstrates proficiency on the SBA Math exam at the CCR (Career and College Readiness) level.

Science

No more than one-half (1/2) science credit will be granted in total to a student when the student:

- a. Failed one or more semesters of a high school credit bearing science course; **and**
- b. Demonstrates proficiency on the 11th grade Washington Comprehensive Assessment of Science (WCAS).

Special Education Students

No more than one-half (1/2) math credit will be granted in each discipline to a student when the student:

- a. Failed one or more semesters of English, math, or science class at any grade level; **and**
- b. Demonstrates proficiency on:
 - The corresponding SBA or WCAS passed at the Basic level, or
 - The corresponding Off-Grade exam.

NOTE: Students who passed similar tests in other states CANNOT retrieve credit for those tests. Only WA state assessments can be applied for credit retrieval purposes.

CREDIT DEFINITIONS

Regular Credits in School

A credit earned during the regular school year shall be equivalent to one (1) year of daily class periods of one (1) hour, including normal class change passing time. Students shall be granted one-half (½) credit for satisfactory completion of one (1) semester's work.

Full and Partial Credit

Full credit is given in a high school course when the student demonstrates learning by the successful completion of essential learnings, required assessments, and the completion of additional requirements as specified by District educational staff.

Full credit is also given to a student under the following condition:

- a. A student enters from another school and submits evidence of learning that can be co-mingled with the requirements of the current course, and the student successfully completes the final examination.

Partial credit will be given:

- a. If a student enters school with 50 percent or more of the time in the semester remaining, a student may earn .25 credit for demonstrating learning for the remainder of the semester.
- b. If a student enters with less than a quarter remaining, partial credit may be given if the student completes appropriate learning activities in programs designed to assist students demonstrate learning.
- c. A principal may substitute a fractional credit (.1-.2) in an elective area by requiring additional work of his/her choosing. Notwithstanding this substitution a student must complete the required 22 credits.

Equivalency Credits

Most graduation course requirements must be met by successfully completing specified courses; however, some requirements may be met by successfully completing equivalency courses. An equivalency course must be completed in its entirety in order for "equivalency credit" to be granted. The course may satisfy two (2) graduation requirements, one (1) in the curriculum area in which the course is offered and one (1) in the curriculum area in which the course appears on the approved list. No course shall be worth more than the credit it has been assigned. For instance, a semester course that is .5 credit may not be worth more than .5 credit,

a 1.0 credit course may be worth no more than 1.0 credit. Some equivalencies may not satisfy college admission requirements. Please check with the individual colleges for clarification. (WAC 180-50 and WAV 180-51)

Pass/No Credit

- a. Twelfth grade students may elect to enroll in two (2) classes per semester in electives on a pass (P)/no credit (NC) basis.
- b. Teachers of grades 9-12 may choose to grade student performance in special education or English Language Learners courses, teacher assistant activities, and work study programs on a pass (P)/no credit (NC) basis. This grading option is subject to approval by the building principal. Special education students may be afforded the satisfactory (s) or unsatisfactory (u) under certain conditions as determined by the principal.

Contracted Learning for Individualized Pacing (C.L.I.P.)

A credit earned for successful completion of a C.L.I.P. course shall be equivalent to one (1) year of coursework. Students shall be granted one-half ($\frac{1}{2}$) credit for satisfactory completion of one (1) semester's coursework.

Online District Courses

A credit earned from successful completion of an online District course shall be equivalent to one (1) year of coursework. Students shall be granted one-half ($\frac{1}{2}$) credit for satisfactory completion of one (1) semester's coursework.

Summer School

One-half ($\frac{1}{2}$) credit earned through participation in the Edmonds School District summer school program for secondary school students shall be equivalent to fifty-seven (57) hours of instruction, including class change passing time. Students shall be granted one-half ($\frac{1}{2}$) credit for satisfactory completion of each summer school course.

High School Credit Earned Before 9th Grade

If requested, using form P-174, by the student and his or her family, a student who has completed high school courses before attending high school shall be given high school credit which shall be applied to fulfilling high school graduation requirements if:

- a. The course was taken with high school students, if the academic level of the course exceeds the requirements for seventh and eighth grade classes, and the student has successfully passed by completing the same course requirements and examinations as the high school students enrolled in the class; or
- b. The academic level of the course exceeds the requirements for seventh and eighth grade classes and the course would qualify for high school credit because the course is similar or equivalent to a course offered at a high school in the district as determined by the school district Board of Directors.

All students who complete high school credit courses are eligible to have those grades and credits placed on their high school transcript. A request can be made to add the credit and grade at any time up to the point of the student's junior year credit review with his/her counselor. Students must declare their choice on form P-174 if they decide to apply their course to their high school transcript. Please note that once the grades are added to the high school transcript, the grade and credit cannot be removed and will permanently be included in the computation of the student's grade point average.

College Credits

Credits earned in college or in other accredited institutions and presented by the student for high school credit shall be rated on the basis of hours of instruction. Regular college classes shall be credited according to the following formula (WAC 180-51-050):

- not less than 10 quarter credit hours = 2 high school credits;
- not less than 5 quarter credit hours = 1 high school credit.

For college and university course work at the 100 level or above, five quarter hours or three semester hours shall equal 1.0 high school credit. Courses below the 100 level shall equal .5 high school credit. Commensurate with the additional credit earned for college and university credit, students who earn a college credit qualifying score of 3, 4, or 5 on Advanced Placement exams will earn an additional .5 credit per exam. High school credit granted for college courses taken at the high school (College in the High School, Tech Prep) will be granted in a manner consistent with credit granted for other college or university course work. When credit for college course work is recorded on the transcript, half of the high school credit given will count for the core required class, and half will count for elective credit. The principal may modify this division of credit if it is essential to allow the student to graduate on time.

Prior written approval by the high school for college work is required.

Community Based / Outside Credits

The maximum number of credits that can be earned toward graduation by community based or outside credits while a student is enrolled in high school is two (2) unless the principal deems it is in the best interest of the individual to accept additional credits. Specific options for credits in the community are available in the high school counseling office/career center. A proposal for outside credit must be submitted before the student begins the experience.

Outside Physical Education

Utilizing the following standards, credit may be accepted for planned learning experiences not conducted on an Edmonds School District high school campus, or conducted outside the Edmonds School District high school day, or instructed by a person who is not an Edmonds School District employee. Activities will reflect the same parameters as regular high school coursework, including:

a. Standards

- Planned activities must equal at least ninety (90) hours for a .5 semester credit.
- Evaluation of student learning should have student outcomes that demonstrate the proficiency level of skills and knowledge identified in the course objectives.
- Courses should have equal rigor as courses in the same subject area in the high school program.

b. Proposal

A proposal for approval of credit for varied learning activities shall be submitted prior to the experience, shall be at no additional cost to the district, and shall include at least the following information.

- The name of the program or planned learning experiences;
- The length of time for which approval is desired;
- The objective(s) of the program or planned learning experiences;
- Which one or more of the state learning goals and related essential academic learning requirements are part of the program or planned learning experience;
- Content outline of the program and/or major learning activities and instructional materials to be used;

- Description of how student performances will be assessed;
 - Qualifications of instructional personnel;
 - How, and by whom the student will be supervised;
 - A schedule of the duration of the program, including beginning and the ending dates
 - Description of how the content and skill development will be delivered by the instructor;
 - Description of how performance will be assessed;
 - Plans for evaluation of programs.
- c. Requests for credit must receive prior approval from the building after consultation with a counselor and department staff utilizing form #P49.
- d. For outside credit requests for PE, students shall be required to demonstrate proficiency/competency in the knowledge portion of the fitness requirement through the successful completion of an Edmonds School District classroom-based assessment (CBA).
- e. In those instances where assessments will be processed by District staff, a non-refundable fee of \$30 will be charged. This fee may be waived for students who qualify for free or reduced lunch.
- f. The certificated staff member responsible for applications review and approval verification will receive one hour of pay for each application at the curriculum development rate upon submission of a work verification form. Expenses will be paid from the credit retrieval account.

Transfer Credits

All credits earned by students transferring from an accredited school will be accepted by the schools of the Edmonds School District.

Home Hospital Instruction

All credits earned by students who qualify for Home Hospital Instruction shall be accrued based on the review of the high school administrator or designee.

GRANTING DIPLOMAS

All students who meet the graduation requirements shall be issued an Edmonds School District diploma. If a special education student is unable to meet graduation requirements due to a disability, an individual graduation plan based on the IEP will be developed. Upon completion of the individual graduation plan, the student shall receive a diploma and a Certificate of Individual Achievement.

Students who meet the requirements for a diploma in the International Baccalaureate program also meet the requirements for an Edmonds School District diploma.

ACCREDITED SCHOOL

A student's graduation status should not be jeopardized simply because he/she has attended an accredited school in the United States whose educational program differs from that of the district. A student who leaves an accredited, out-of-district, United States school in good standing with respect to that school's graduation requirements will be considered to be in good standing upon entering Edmonds School District. The student will be charged with the remaining requirements for students in his/her grade level and with all courses as defined by State requirements and guidelines.

SUBSTITUTION (WAIVER) OF COURSE REQUIREMENTS

High school diplomas will be granted to those students who have met all District graduation requirements. The district recognizes that in exceptional situations the best interest of individual students may be served by substituting (waiving) a graduation requirement in favor of a specified requirement that more suitably meets the needs of the student. In such instances the following shall apply:

- a. Upon consultation with the counselor, utilizing ESD Form #P50, a formal request for a substitution (waiver) of a graduation requirement shall be initiated by the student and his/her parent/guardian.
- b. The principal shall make a signed approval based upon input provided by the student, parent/guardian, counselor, and/or any other person(s) as invited by any of these parties.
- c. To be considered as part of the process of establishing the "good cause" basis for this decision are:
 - the student's High School and Beyond Plan;
 - any persuasive evidence that specific educational and/or career harm would be incurred by the student should the substitution (waiver) not be granted;
 - how it is in the best interest of the student to substitute (waive) the application of the graduation requirement; and/or
 - how State statutory and District requirements are fulfilled.
- d. At the time any graduation requirement is substituted (waived), the principal shall select an individualized graduation requirement that is directly related to the student's educational and/or career plan. Where applicable, every effort shall be made to establish such individualized graduation requirements that will assist the student to achieve as many as possible of the competencies of the substituted (waived) course. The individualized graduation requirement shall carry the same status as any general graduation requirement and must be passed with a "letter" grade (not "P"); failure to satisfy this requirement shall have the same effect as the failure to attain any other graduation requirement.
- e. Students who have been granted substitutions (waivers) shall be required to complete a full schedule of courses each semester subsequent to the date of approval of the substitution (waiver) (unless this standard is specifically set aside as part of the substitution [waiver] decision). Failure to do so will cause revocation of the substitution (waiver).
- f. Graduation requirement substitution (waiver) requests that are formally acted upon by the principal shall become a part of the student's permanent record file.
- g. All state requirements must be satisfied except: a) Secondary school students who have completed and passed a statement history and government course of study in another state may have the Washington state history and government requirement waived by their principal. Eleventh and twelfth grade students who transfer from another state may have the requirement waived if, without such a waiver, they will not be able to graduate with their class, b) physical education, pursuant to RCW 28A.230.050, may be waived upon written request of a parent or guardian on account of physical disability, employment or religious belief or because participation in directed athletics or military science and tactics. This shall not alter the credit requirements established by the district.

[P49 Outside Credit Form](#)

[P50 Waiver Form](#)

[P174 High School Credit Earned Before 9th Grade Request Form](#)

Adoption Date: 7.16.73

Edmonds School District

Revised Dates: 10.20.80; 06.15.81; 01.21.86; 01.22.91; 01.19.93; 02.01.94; 07.08.97; 06.08.04;
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03.20.17; 01.09.18