

SOUTH MIDDLETON SCHOOL DISTRICT

TRANSPORTATION CHANGE REQUEST

Transportation for students is provided in accordance with regulations established by the laws of the Commonwealth of Pennsylvania, the Motor Vehicle Code and the South Middleton School District Pupil Transportation Policy (#810). The Business and Operations Manager reviews and may grant special transportation service requests within the confines of that policy. Parents requesting a change in transportation service should complete and return this form to the SMSD Transportation Department at 4 Academy St., Boiling Springs. PLEASE BE SURE YOUR REQUEST IS COMPLETE AND DESCRIBES IN DETAIL THE NATURE OF YOUR REQUEST. You will be notified in writing when review of your request has been completed.

Student's Name: _____ Grade: _____

School: _____ Phone: _____

Student's Home Address: _____

Parent's Name: _____

Email Address: _____

Current Transportation Information:

Morning: Bus Number: _____ Bus Stop Location: _____

Afternoon: Bus Number: _____ Bus Stop Location: _____

Requested Transportation Change Information:

Morning: Bus Stop Location: _____

Afternoon: Bus Stop Location: _____

Effective Date: _____

Reason For Change Request: _____

Parent/Guardian Signature: _____ Date: _____

OFFICE USE ONLY

This Change Request:

Approved: _____ Denied: _____

Reason For Denial: _____

Business and Operations Manager Signature: _____ Date: _____