

WINNECONNE COMMUNITY SCHOOL DISTRICT



EXTRA-CURRICULAR ACTIVITIES

CODE HANDBOOK **2021 – 2022**

NON DISCRIMINATION POLICY

No person may be denied admission to any public school or be denied participation in, be denied the benefits of or be discriminated against in any curricular, extracurricular, pupil services, recreational or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability. Wisconsin Statute 118.13. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), section 504 of the Rehabilitation Act of 1973 (handicap).

Approved 5/6/2019

EXTRA-CURRICULAR ACTIVITIES-CODE HANDBOOK

INTRODUCTION

This handbook has been prepared for the benefit of the Winneconne High School students, the parents, the advisors and the coaches in an effort to make extra-curricular activities/athletics a contributing and worthwhile part of the overall school program. It is the desire of Winneconne High School that extra-curricular activities are an enriching and healthful experience in which physical, mental and social growth shall be stimulated through interscholastic competition. Reading and discussing this handbook will realize a genuine understanding of the aims and objectives of the school activities program and of the training rules by the student and the student's parents.

Respect, courtesy, manners, and good sportsmanship are basic to good citizenship and shall form the basis for all behaviors. Since extracurricular participants/athletes represent the school in public, their behavior frequently determines the opinion outsiders have of the school and the individuals within the school. Therefore, participants have the responsibility to high standards of personal conduct in and out of the athletic situation.

To be beneficial, activities/athletics should aim to develop skills, physical development and health, afford profitable use of leisure time, provide an interest around which one may talk, plan and work, and should be a learning experience for teaching courage, honesty, fair play, cooperation and clean living. Inter-scholastic competition should create school unity, promote friendships, and teach self-discipline, loyalty, personal pride, and respect for the rights of others.

The primary enforcement and responsibility of this code rests not only with the students, as they should be self disciplined, but also with their parents/guardians. The Winneconne Athletic/Extra-Curricular Activities Policy **applies to participants 365 days of the year (366 for leap year)**. Infractions are cumulative over the student's middle school and high school career.

DEFINITION OF ACTIVITIES

Activities in the Winneconne Community School District are defined as those activities in which students serve, perform, or compete as representatives of Winneconne Middle and/or High School. All students who participate in the various activities offered or any addition are required to abide by the activities handbook.

GOALS OF ACTIVITIES

- A. To teach attitudes and responsibility and cooperation and to help students realize that participation in activities is a privilege with accompanying responsibilities.
- B. To provide activities for learning self-discipline, loyalty, team play, personal pride, pride in organization, respect for the rights of others, and the will to be successful.
- C. To place the unit, team, squad, class and school above personal desires.
- D. To provide for the physical, emotional, mental and academic development of all students.
- E. To encourage the development of sportsmanship through interscholastic competition.
- F. To provide and maintain at all times the safety of students.
- G. To provide a "whole school;" interest and activity for all students to rally around thereby developing school spirit and commitment.

ACTIVITIES EXPECTATIONS

SCHOOL BEHAVIOR

- A. Student participants are expected to meet the expectation for school behavior described in the Winneconne High School and/or Middle School Student Handbook and Board of Education Policies.
- B. All students suspended out of school during a season of activity will be ineligible to participate or attend practices, performances, competitions or activities during the period of suspension. In addition, if the student does not miss a game performance, event or activity during the suspension the student will miss the next scheduled competition, performance, event or activity.
- C. If out of school suspensions end on Friday, they still will be eligible to play on Saturday. If out of school suspension is carried over until Monday, the student will be ineligible to participate on Saturday.
- D. Participants are urged to do their best in the classroom, strive to get the highest grades possible, and display a common service attitude in their conduct throughout the school and community.

ATTENDANCE (SCHOOL, PRACTICES, EVENTS)

- A. All practice sessions will be made on time unless there is a valid excuse for missing. For unexcused absences disciplinary action will be administered by coach/director with guidance from administration when necessary. Students who need academic help after school WILL NOT be penalized if they contact a coach beforehand or present a pass from the instructor when arriving to practice.
- B. Student-athletes must be in school no later than 11:33 a.m and for the remainder of the day in order to be eligible to practice or compete on that day. The exception would be a pre-excused absence, such as a college visit or a doctor appointment. Those participants who are unexcused from any class period will be excluded from involvement in athletics on the next school day. Involvement is defined as practice or competition.
- C. Students will need to be excused early from class to attend some events. Those permissions will be made by each individual coach/advisor in a timely manner. Students are expected to remain in their classes until they are permitted to leave. Students will not be excused early to do other personal tasks prior to leaving for the event. Likewise, when the student returns late from out of town competitions they are expected to be in attendance according to their schedule the next morning. Students will not be excused for being late to school because a perceived late return from an away event. We ask for the cooperation of the parents to see that the students miss as little as possible.
- D. Travel to events-each student must ride to and return from practices, contests, performances, events with their team/group unless prior arrangements are made **BEFORE** leaving on the trip. The arrangements are as follows:
 - 1. Completion of the Non-School Student Transportation Agreement must be signed by the Principal/Athletic Director prior to each date/event. (No other note, phone calls or emails will be accepted)
 - 2. The signed permission slip form from the parents and principal/athletic director must be given to the coach/advisor.
 - 3. The **parents** must pick up the student in the presence of the coach/advisor.

RESPONSIBILITIES OF PARTICIPANTS

All students desiring to participate in school sponsored activity programs must be willing to assume the following responsibilities:

- A. Be a credit to yourself, your parents, and your school community.
- B. Respect the rules of competition.
- C. Display respect to those in authority, including coaches, administration, teachers and officials.
- D. Display a strong spirit of cooperation and sportsmanship.
- E. Use language that is not offensive to others.
- F. Display high standards of social and lawful behavior.
- G. All members of activity squads will be neatly dressed and well groomed as directed by their coach/director while representing the Winneconne Community School District.
- H. Students have a responsibility to be role models to other students and younger children. ■

EXTRA-CURRICULAR ACTIVITIES

(Covered by Code Handbook)

WIAA SPONSORED SPORTS

| | |
|----------------------------------|-----------|
| Boy's and Girl's Track | Baseball |
| Boy's and Girl's Cross Country | Wrestling |
| Boy's and Girl's Soccer | Football |
| Boy's and Girl's Basketball | Golf |
| Girls' Volleyball | Softball |
| Boys Hockey (Co-op with Oshkosh) | |

ACTIVITIES

Debate
Forensics
Cheer Team
Equestrian Team
Trap Team
Drama/Musical
PowerLifting
Bowling

INSURANCE

Winneconne Community School District does not underwrite the cost of accident insurance for participation in high school (interscholastic) extracurricular/athletic activity programs. Parents are encouraged to review their present levels of health and accident insurance to determine if their coverage is adequate should their child become injured or need medical assistance while participating in a school sponsored activity.

ATHLETIC REQUIREMENTS

REQUIRED BEFORE ATHLETIC PARTICIPATION

- A. Each student participating in interscholastic athletics must have a physical examination for initial participation and every (2) two years thereafter.
 1. A physical examination obtained for one sport is valid for all sports for a two (2) year period. An alternate year card, which establishes permission to participate and which is signed by a parent/guardian, must be filed in the office or downloaded during the school year in which a physical is not required.
 2. An athlete will not be allowed to take part in an interscholastic athletic activity (practice included) and equipment will not be issued until a physical examination properly signed by a licensed physician or alternate year card signed by a parent is filed/downloaded and on file in the school office. **A physical examination taken April 1 and thereafter is valid for the following two years; a physical examination taken **before** April 1 is only valid for the remainder of the school year.*
- B. Each year an athlete, along with their parent/guardian, must sign a District Concussion Acknowledgment form. An athlete will not be allowed to participate (practice included) until the signed acknowledgment form is on file in the office. This form must be completed prior to the start of each school year or first sport. (Wisconsin Act 172, as amended in Dec. 2013). This also includes taking the ImPact Test every other year while in HS, MS only football players are required to take the ImPact Test starting in Grade 7.
- C. Each athlete along with a parent/guardian, must also complete the Emergency Medical Form and turn in necessary user fees for each season.
- D. Each athlete and parent/guardian will be responsible for the care and return of issued equipment and uniforms.
- E. Each athlete is responsible for reporting injuries to the coach at the time of occurrence.
- F. Each athlete, with the exception of student managers and statisticians, will be assessed a participation fee in each sport. The participation fee will be determined annually. For 2021-2022, the high school fee is \$50 per sport (cap of \$150 per family per year) and the middle school fee is \$25 per sport (cap of \$75 per family). *Fee refunds will be granted when the student tries out and does not make the team roster per coach decision (high school only). Participation fees will not be refunded if the student quits their participation or when the student is cut from the team/activity for disciplinary reasons. The administration reserves the right to review and make a determination of any individual situation.*
- G. Attendance at Code of Conduct Meeting, when applicable, with at least one parent and student participant for all incoming freshman and new students to the district. Students will be expected to attend this meeting at least once during their high school career. The most recent Code of Conduct meeting was held on 2/6/19. Our next Code of Conduct meeting will be held in February of 2023.

WINNECONNE EXTRA-CURRICULAR ACTIVITIES / ATHLETIC POLICY

We recognize that young people are frequently influenced by the behavior of adults. However, there is a wide gap between standards of professional and amateur athletics /activities.

- A. The high school administration (principal, dean of students, and athletic director) is responsible for the overall review and enforcement of the extra-curricular/athletic code.
- B. The athletic director, in conjunction with administration, is responsible for coordination of all athletic/extra-curricular policies.
- C. Each head coach/advisor at the beginning of each season or activity, shall make known to all participants the Winneconne Extra-curricular/Athletic Code.
- D. Each head coach/advisor shall develop and make known to the student specific rules, regulations and philosophies relating to that coach/advisor's specific activity.

SCHOLASTIC ELIGIBILITY

All participants should strive to be the best students possible. Academic and extracurricular/athletic activities work hand in hand.

ACADEMIC ELIGIBILITY

The Board of Education believes school-sponsored and school-supported activities provide students with invaluable educational experiences, as well as instructional skills, and knowledge. The board further recognizes, however, that a student's academic education must take precedence over participation in such activities. Course academic grades will be checked for all student participants at the end of each quarter, and conduct will be checked at each grade report release (progress report mark **and** at the end of each quarter).

ACADEMIC REQUIREMENTS

All middle and high school students in this District who participate in a school-sponsored activity must maintain a minimum grade of a "D" in all of the classes they are enrolled in. Course academic grades will be checked for all student participants at the end of each quarter.

- A. Student participants must have no failing grades. Any student who is earning a failing grade at the end of 1st, 2nd, or 3rd quarter will be declared **Academically Ineligible** for a period of one week, beginning the next Monday through Sunday. *Any student who is earning a failing grade at the end of the 4th quarter will automatically become academically ineligible until the end of the first week of competition the following school year. (**NOTE: There is no opportunity for academic remediation for 4th quarter failing grades since the student will be enrolled in all new courses the following school year.**) Students may participate in practices and may attend competitions (but may not dress for competition), at the discretion of the coach/advisor and athletic director. Students who are ineligible may not leave school early to attend competitions.
- B. A student who is **Academically Ineligible** must pick up an **Academic Eligibility form** on Friday during the week of ineligibility. The **Academic Eligibility form** is due to the athletic director no later than 3:25 pm the following Monday. If no **Academic Eligibility form** is submitted, the student is ineligible for all events for a one week period (beginning the Monday the sheet is due and ending the following Sunday).
- C. **Academic Remediation:** When a student participant is declared ineligible, the student participant will be required to attend **academic remediation**. Students in academic remediation shall only be allowed to participate in school-sponsored activities **if** their grades improve to all passing grades, or **if** the teachers have signed off on the **Academic Eligibility form**, verifying active participation in **academic remediation**. Completion and on-time submission of the **Academic Eligibility form** is the only way a student can be declared eligible. Students who do not participate in the mandatory academic remediation requirements will be declared academically ineligible for competition the following week (beginning the Monday the form is due and ending the following Sunday). If **academic remediation** and practice times conflict, the student will attend **academic remediation** and be excused from practice without consequence.

- D. Student participants must make up any incomplete grades by the end of the first two weeks in the next grading period at the same school, unless incapacitated by reason of illness or injury, or ineligibility will result until coursework has been completed and the grade is no longer an incomplete.

FAILING MULTIPLE CLASSES

- A. Student participants earning multiple failing grades at the end of 1st, 2nd, or 3rd quarter will be ineligible for a minimum of 15 scheduled school days and may not return to competition until the school day following the 15-day ineligibility period, provided the student is meeting the minimum WCSD athletic code requirements for academic eligibility.
1. The student must complete and submit the **Academic Eligibility form** by day 15 of the 15-school day ineligibility period. The student shall only be deemed eligible at this time **if** the grades improve to all passing grades, or **if** the teachers have signed off on the **Academic Eligibility form**, verifying active participation in **academic remediation**. *The student will not be eligible if the student is still earning multiple failing grades.
 2. A student who is still ineligible after the initial 15 school day ineligibility period will be required to participate in **academic remediation** and follow the **Academic Eligibility form** process each week until eligibility is regained.
- B. Student participants earning multiple failing grades at the end of 4th quarter will be ineligible for a minimum of **21 calendar days (starting with the first official season start date)** and may not return to competition until the **day** following the 21-day ineligibility period. (**NOTE: There is no opportunity for academic remediation for 4th quarter failing grades since the student will be enrolled in all new courses the following school year.**)

*A student who is enrolled in special education will follow the same scholastic requirements as other athletes. However, in certain instances and pending administrative review, this rule may not apply.

PERSONAL BEHAVIOR AND CONDUCT EXPECTATIONS

Personal Behavior/Conduct Expectations: Conduct PAW grades are checked and reported at every grade report release (progress reports **and** quarter grades) for all student participants, starting with the first progress reports at approximately 4.5 weeks, and continuing throughout the academic school year. Students receiving an unsatisfactory PAW score of 1 for (*rarely* meeting conduct expectations) in any category (Practice Kindness, Always Show Respect, Work to do Your Best):

- A. Shall miss a minimum of one contest per unsatisfactory PAW score of 1 (starting the day after the grade report release).
- B. May continue to practice at the discretion of the coach/advisor and athletic director.

CODE VIOLATIONS

CONDUCT UNBECOMING AND OTHER UNACCEPTABLE BEHAVIORS

Conduct unbecoming and other unacceptable behaviors* not specifically covered in the Winneconne Athletic Code of Conduct, but which are contrary to the spirit of the Winneconne Athletic Code of Conduct, are subject to an appropriate penalty at the discretion of the athletic director and/or the principal, taking into consideration the seriousness of the offense, any harm or injury to person or property, the remorse of the athlete and any other relevant factors, including the student's established pattern of behavior. Depending on offense, the Principal/AD can leave the penalty up to coach/advisor or, depending on severity of conduct, rule to a certain number of games or percentage of the season.

- A. Violations of statutory laws are prohibited (i.e. theft, vandalism, etc.)
- B. Students must remember that participation in athletics/activities is a privilege. Students who knowingly attend underage drinking and/or controlled substances parties will be considered to be in violation of the Activities Code regardless if they drink or use a controlled substance.

- C. Conduct degrading to the school or unbecoming of an athlete/student of Winneconne School District is prohibited.
- D. Social Media and Online Representation: The same rules of appropriate, respectful behavior which apply to WCSD students also apply in online environments, including but not limited to Twitter, Facebook, YouTube, Instagram, SnapChat, message boards, and all other social media sites. Students are to conduct themselves in a manner that is representative of their pride and respect for themselves, their families, their school and their community at all times, whether in person or online.

*Unacceptable behavior includes, but is not limited to: failure to follow school rules/meet expectations, attendance issues, indecent language, racism, sexism, homophobia, indecent picture or videos, bullying, trash talking and criticism of opponents, coaches, teammates, or game officials. Students who re-post inappropriate material originally written by others are subject to the same.

Distasteful images, photo or video which implicates a student-athlete to have been in possession or in the presence of alcohol or other drugs or portrays actual use or out of character behavior or crime, shall be considered a violation of the code. Since there is no way to establish a time frame for when or location of where the images were taken, it shall be the responsibility that the student participant will assume. It must also be noted that there may be persons who would attempt to implicate a participant, by taking such an image, to place them in a situation where they might be in violation of this code standard. This is our rationale for demanding that our participants not place themselves in such environments.

Note: Any form of media may be used to obtain information regarding violations of the code (ex. social media sites, screenshots of text, digital photos/video, etc.)

- E. **Honesty Clause:** It is an expectation that all students shall be truthful, forthcoming and cooperative with school personnel whenever an investigation into an alleged Code Violation takes place. When a participant is questioned by an administrator about a possible violation, it is expected that the participant will answer truthfully. If a participant's answers are subsequently found to be untrue, a disciplinary consequence/penalty will be added for lying.

PENALTIES FOR VIOLATION OF TRAINING RULES

Training rules are a matter of self-discipline. The best performance individuals are capable of producing comes only after the body and the mind have been conditioned through a regular training routine. All students must refrain from any conduct at any time that would reflect unfavorably upon him/her or the school. Winneconne administration along with the coaching/advising staff have agreed that conduct unbecoming shall not be tolerated. Conduct unbecoming which reflects unfavorably on a student or on the school, may include, but is not limited to the following:

- A. Standards and guidelines set by W.I.A.A. will be enforced as part of this code
WIAA has created a membership-wide uniformity in the way membership schools deal with student-athletes charged with a felony. The rule states that upon being charged or convicted of a felony, a student will be ineligible for all participation in WIAA activities until the student has satisfied all of the requirements ordered by the court in declaring a sentence served, including probation, community service, and other court orders.
- B. No participant shall be permitted to be in possession of, or use, intend to use, nor be involved in the buying or selling of tobacco, alcohol, illegal drugs, or drug-related paraphernalia.
- C. Student participants shall follow all training rules set down by the individual head coach.
- D. A criminal misdemeanor. (Conduct which reflects unfavorably upon the student.)
- E. Acts of vandalism. (Conduct which reflects unfavorably upon the student.)
- F. Any other conduct unbecoming of a student as determined by the administration or athletic director.

G. Academic Dishonesty

- H. Attendance at any bar or tavern (i.e. establishment where more than 50% of the income is alcoholic sales related) is a violation. A student may be present at a bar or tavern at which alcohol is available if they are with their parent/guardian (Wis. Stats. 125.07 (3)). However, at no time may the student consume, distribute, or possess alcohol or any controlled substances or related paraphernalia.
- I. Attendance at a social function where alcohol is served to adults and adult supervision (parent, guardian, homeowner) is present, is not a violation. (i.e. graduation celebration) However, at no time may the student consume, distribute or possess alcohol or any controlled substances or related paraphernalia. *A student may not attend a social function (party) at which controlled substances are being consumed or at which alcoholic beverages are being consumed by minors.* Expulsion renders the student ineligible to participate in any extracurricular activity during the term of the expulsion and upon return from expulsion unless otherwise agreed to in writing by the student, parents, and district administrator at the time of the student's return.
- J. E- Cigarettes- May or may not contain nicotine and are designed to look and feel like a conventional cigarette. It is a violation of the extracurricular code for an athlete to use or possess an e-cigarette (nicotine or non-nicotine) or any tobacco-like cigarette. Use or possession of any e-cigarette is considered conduct unbecoming under the extracurricular code, whether or not the e-cigarette or tobacco-like cigarette contains nicotine, to avoid the appearance of smoking by student-athletes.

ACADEMIC INTEGRITY

Extracurricular participants/athletes are expected to demonstrate integrity in all of their work. Extracurricular participants/athletes must refrain from cheating, plagiarism, damaging or stealing others' work or work in progress, and all other instances of academic dishonesty. Extracurricular participants/athletes who do not meet these expectations will be referred to the office for potential code violations and/or disciplinary actions.

The percentage of the suspension will be determined by administration based on the severity of the violation of academic integrity.

- A. A **first** violation will result in a 10-25% suspension from competitions.
- B. A **second** violation will result in a 25-50% suspension from competitions.
- C. A **third** violation will result in suspension from competitions for not less than 50% and up to the remainder of the school year.
- D. **Fourth** Violation: Loss of athletic eligibility for one calendar year from the date of the athletic code violation.
- E. **Fifth** Violation: Loss of athletic eligibility for the remainder of the student's high school career.

CONDUCT UNBECOMING AND OTHER CONDUCT VIOLATIONS

REPORTING A VIOLATION

Any person reporting a violation will be asked to give a statement to the high school administration within a reasonable amount of time. The administration will investigate the alleged violation. Unsubstantiated reports that lack specific names and/or specific circumstances will be investigated at the discretion of the administration. Such reports are difficult to fairly investigate when based solely on rumor or hearsay. There is no statute of limitations for reporting code violations. However, the decision of whether or not to take action on reports not made in a timely fashion will be at the sole discretion of the principal and athletic director.

SELF-REPORTING CONDUCT VIOLATIONS

- A. Student(s) must report within 72 hours of the violation. Self-reporting is an unsolicited account of the offense to an administrator. It must be made by the student prior to **ANY** other student, parent, teacher or administrator reporting the alleged incident/violation/offense to the administration. Administration includes the High School Principal, Dean of Students, Athletic Director, Middle School Principal, and District Administrator.

- B. Reduced penalties for self-reports are applicable to a “first violation” only. The “one time” self-reporting option applies only when a violation results from the self-report.

INVESTIGATING A VIOLATION

- A. The administrator will conduct an appropriate investigation any time a student is reported.
- B. The athletic director and/or the administration shall notify the student, parents, and appropriate head coach/advisor of the violation and proceed in reasonable and appropriate fashion according to the listed penalties contained within the code of conduct.
- C. Head coaches/advisors will report satisfactory or unsatisfactory involvement of the suspended student during their sport season to the athletic director/administrator.

SERVING A VIOLATION

A freshman student who violates the extracurricular code and must serve a suspension is allowed to join any sport, provided the season has not yet begun. The season begins as soon as the first practice is held. The student must join in time to attend the first practice in order to serve the code violation in that sport/season. Any sophomore, junior or senior who violated the Winneconne Extra-Curricular Code can only serve a suspension in a sport that he/she has previously participated in and completed the season OR in a sport in which the student has demonstrated intent to join (prior to the code violation happening) through attending pre-season meetings, other pre-season activities, or through dialogue with the coach. Any senior violating the extracurricular code after the completion of the sport must make up the suspension in the next sport they choose to participate in. Any student serving a code violation must also begin practice on the first day and complete the entire season to satisfy a suspension which he/she is serving. Suspensions may only be served in contests for which participants qualify.

A student serving a suspension during a given activity season/period must participate in that activity for the balance of the season/semester, or the student’s suspension will not be considered as served. (Participation is subject to the approval of the head coach/advisor for that sport/activity.)

Students who participate in any extra-curricular activities that overlap may face consequences in both activities. If a suspension is not completed from a previous sport season/extracurricular activity, the suspension will be carried to the next activity on a prorated basis. Any post-season games played will be taken into consideration when a suspension must be carried from one season to the next. Any student who is ineligible at the time the post-season begins will be ineligible for the entire postseason, per WIAA rule.

SUBSTANCE ABUSE VIOLATIONS

PENALTY

| | |
|--|-----|
| Penalties for student participants: Present at “party”, <u>did not</u> partake, <u>did</u> self report | 0% |
| Present at “party”, <u>did not</u> partake, <u>did not</u> self report | 10% |
| Present at “party”, <u>did</u> partake, <u>did</u> self report | 20% |
| Present at “party”, <u>did</u> partake, <u>did not</u> self report | 25% |

- F. A **first** violation will result in suspension from competitions. The student participant will be required to meet with a school counselor.
- G. A **second** violation will result in suspension from competitions for not less than 50% and up to the remainder of the school year. If any violation is consumption or possession of alcohol or other drug(s) the athlete must complete an assessment, at their own expense, by a certified AODA counseling specialist and follow through on the recommendations of that assessment, Documentation must be given to the athletic director that this has taken place. The athlete is not eligible to participate until this assessment is completed.
- H. **Third** Violation: Loss of athletic eligibility for one calendar year from the date of the athletic code violation. Participants must become involved in an appropriate school counseling program.
- I. **Fourth** Violation: Loss of athletic eligibility for the remainder of the student’s high school career.

PARENT/PARTICIPANT CONCERNS

Parents/participants who have concerns about a coach or advisor are to perform the following procedures:

1. Participant meets with coach/advisor.
2. Participant and parent/guardian meets with coach/advisor.
3. Participant and parent/guardian meets with the athletic director.
4. Participant and parent/guardian meets with coach and athletic director.
5. Participant and parent/guardian meets with school administration.

★ ***Any meeting requests must follow this protocol. Also, any meeting requests for the current/most recently completed season need to take place prior to the awards night scheduled for that activity. Any student participants with questions or concerns about this process should meet with the Athletic Director.***

OTHER EXTRA-CURRICULAR ACTIVITIES

Any other extra curricular activity not listed in the WCSD Code of Conduct will have its own code of conduct and rules. If a student is found to be in violation of the code (including but not limited to smoking, drinking, drugs, inappropriate behavior, failing grades, or unsatisfactory conduct grades), the student and the advisor will meet with the principal to determine the appropriate consequences for the violation.

COURT GUIDELINES

Any student interested in being a court member is considered a participant under the Winneconne extra-curricular code. In order to be eligible, a student may not have any code violations during the 30 calendar day window leading up to the date of the dance, with day 30 being the date the dance is held. If a student has already been elected to court and then commits a code violation, the student will be removed from court. If a student who has not yet been elected to court commits a code violation within the 30 day calendar window leading up to the date of the dance, the student will not be eligible for court.

APPEALING A CODE VIOLATION

The appeal process recognizes the rights of the individual. The process outlines the student's recourse in the event he/she feels that the code violation did not occur or that the proper procedures were not followed. The appeal procedure outlined hereafter is the process the student and his/her parent(s)/guardian(s) are to follow in appealing the findings of the investigation into the code violation. A student and his/her parent(s)/guardian(s) may not appeal the imposed sanctions; rather, they may only appeal the findings of the investigation. Any imposed sanctions will take effect during the time of the appeal process.

1. A student and/or the student's parent(s)/guardian(s) may formally appeal a code violation decision in writing to the Hearing Officer (District Administrator) within 72 hours of the verbal notification of the suspension or prior to the next interscholastic competition, whichever comes first.
2. The Hearing Officer will notify the athletic director and principal of the request for an appeal and gather the appropriate information that resulted in the sanction.
3. The Hearing Officer will then contact the parent(s)/guardian(s) to present the district's evidence and gather the appropriate information that parent(s)/guardian(s) finds pertinent to the appeal.
4. The Hearing Officer will make a decision within 72 hours and contact the parent(s)/guardian(s) to inform them of the results of the appeal process. The decision of the Hearing Officer may be appealed to the Board of Education for a full hearing.
5. Upon receipt of the Hearing Officer's decision, parent(s)/guardian(s) who wish to proceed with a Board of Education-level appeal must notify the Hearing Officer within 72 hours. A Board of Education-level appeal meeting will be scheduled in a timely manner.

CODE VIOLATION SUSPENSIONS BY ACTIVITY

Game/Event number will be rounded up. WIAA game maximums are used for figuring the number of games that the student/athlete will sit out. *Non-WIAA: Suspension determined based on number of official competitions possible.

| Sport | MAX Games | 10% | 20% | 25% | 50% |
|-------------------------|-----------|-----|-------|-------|-------|
| Baseball | 26 | 3 | 6 | 7 | 13 |
| Basketball | 22 | 3 | 5 | 6 | 11 |
| Cross Country | 11 | 2 | 3 | 3 | 6 |
| Football | 9 | 1 | 2 | 3 | 5 |
| Golf | 14 | 2 | 3 | 4 | 7 |
| Soccer | 24 | 3 | 5 | 6 | 12 |
| Softball | 26 | 3 | 6 | 7 | 13 |
| Track | 20 | 2 | 4 | 4 | 10 |
| Volleyball | 15 | 2 | 3 | 4 | 8 |
| Wrestling | 14 | 2 | 3 | 4 | 7 |
| *Powerlifting | 4 | 1 | 1 | 1 | 2 |
| *Cheer Team Competition | 4 | 1 | 1 | 1 | 2 |
| *Trap | 6 (12) | 1 | 1 (2) | 2 (3) | 3 (6) |
| *Forensics | 8 | 1 | 2 | 2 | 4 |
| *Debate | 8 | 1 | 2 | 2 | 4 |
| *Drama | 4 | 1 | 1 | 1 | 2 |
| *Equestrian | 3 | 1 | 1 | 1 | 2 |

NOTE: Any student who has incurred a code of conduct violation is ineligible for school sponsored team awards (ex: Captain or MVP) during the season(s) the consequence is being served. They are also ineligible to be nominated for or to receive any Senior Athletic Awards.

Serving a Code Violation While Injured

Extra-curricular code violations are not foregone when a student is injured. A student who is not able to participate in a sport due to injury must serve 50% of the suspension during events that the student is medically cleared to participate in.

Winneconne Trap Team Addendum

- The coach/advisor will be selected by the District. This coach/advisor will not only have a background check but he/she must also ensure that all safety measures are being followed by all members of the team.
- Safety measures will be developed by the coach/advisor and the District.
- The District will be the supervisor of this coach/advisor. If the coach/advisor is not properly training/working with the participants or not enforcing safety protocol, the District has the ability to discipline or discharge the coach/advisor.

- Student participants must follow all safety measures at all times. Failure to do so shall result in discipline/removal from the Trap Team/Club. There will be no tolerance for violation(s) of safety measures.
- Participants will be required to sign a document indicating that they understand the safety measures, have been trained in the proper use of a weapon, and the coach/advisor has inspected the equipment to be used.
- Participants are limited to members of the Trap Team/Club. No other student should be allowed to participate in practice or competition under any circumstance.
- Participants understand that at no time may firearms be on the school premises. If violated, serious consequences, not only for the participant but the team as well, will be issued. This could be discipline which may include termination of the club/team.
- Transportation waiver must be signed and on file if going directly from school to practice. It should be made clear if there is practice immediately following school, and the participant must stop at home to pick up their gun, a transportation waiver still must be signed and on file.
- Extra Curricular Code of Conduct will be signed by all participants.
- A written agreement with the Gun Club shall be established that states they will abide by all District policies, rules, regulations with respect to training, safety, and use of facilities.

WIAA Policy Rules and Regulations please refer to the Winneconne Athletic Online Registration Page @ <https://winneconne-ar.schooltoday.com/> If you look in the upper left corner you will see “Quicklinks” click on WIAA Site and there you will be able to find answers about Coaching Contact, Open Gyms, Who May Participate in WIAA Athletics, Code of Conduct, Transfer Students and many other topics.

Also, under “Quick Links” please click on that link to see the Winneconne Concussion Policy. During the registration of you student/athlete you will have the opportunity to click off various boxes that confirm that you have read, understand and will abide by the Concussion policy established by the Winneconne School District.

ANNUAL EVALUATION OF CODE OF CONDUCT

An annual evaluation of the code will take place during the spring. The evaluation will be conducted in the following manner:

- A. Students and parents will be able to express opinions on these regulations at a BOE open forum conducted in the spring of each year. Review of these regulations will also be conducted at the coaching staff meeting.
- B. The athletic director and building administrator will consolidate the input from the previous meeting and pass on recommendations to the school board for appropriate action.