



Assabet Valley Collaborative Board of Directors Meeting
August 31, 2020 -- 7:30 a.m. - 8:00 a.m.

Virtually via teleconference [ZOOM LINK](#) Password: AVC

AGENDA

9:00 Roll Call and Call to Order

- 9:05** Vote to approve the Minutes of 02/28/2020
Vote to approve and release the Executive Session Minutes of 02/28/2020
Vote to approve the Minutes of 6/12/2020
Vote to approve the Minutes of 8/10/2020
Vote to Release Executive Session Minutes from July 2019

9:10 Executive Director's Report

Cathy Cummins

- Update: DESE accepted AVC's application for 3 Influence 100 fellows; Influence 100 Fellows Welcome Letter (Kiesha Lamb, Stella Ukairo, Ina Williams)
- Request to approve changes (hybrid) to Evolution, OSA & Reach reopening plans and school calendars
- Request to approve procedures for FFCRA Leave Requests
- Request to approve updates to Central Office work year and stipend
- Request to waive first reading and vote to approve Service Animal Policy
- Request to approve amendment to the contract with Van Pool (sample scenarios)

9:30 Interim Business Manager's Report

Mark Graziano

- Request to approve FY20 expenses
 - Learnwell FY20
 - Gutierrez FY20 Pay
 - Nacimiento FY20 Pay
- FY21 Budget Update
 - Budget 8.28.20
 - Fund Balance 8.25.20
- Grants and Loan Research (PPP & FEMA)
- Facilities Update
- Audit Scheduled for 9/10-9/14

10:00 Financing Purchase of 28 Lord Road, Suites 267 and 285

Peter Zona, Treasurer

- Commitment Letter Main Street Bank
- Vote to Approve Mortgage with Main Street Bank
- School Committee notification by 9/27 (not vote) of Mortgage (send these docs and P & S)

Action Items:

- Vote to approve changes (hybrid) to Evolution, OSA & Reach reopening plans and school calendars
- Vote to approve procedures for FFCRA Leave Requests
- Vote to approve updates to Central Office work year and stipend
- Vote to waive first reading and vote to approve Service Animal Policy

- Vote to approve amendment to the contract with Van Pool (sample scenarios)
- Vote to approve FY20 expenses
- Vote to Approve Mortgage with Main Street Bank

10:30 Adjournment & Signing of Warrants (schedule)
