



**Assabet Valley Collaborative Board of Directors Meeting**  
August 28, 2020 -- 9:00 a.m. - 11:00 a.m.

Virtually via teleconference      [ZOOM LINK](#)      Password: AVC

**AGENDA**

**9:00 Roll Call and Call to Order**

**9:05 Vote to approve the Minutes of 6/12/2020 and the Minutes of 8/10/2020**

**9:10 Executive Director's Report**

**Cathy Cummins**

- Update: DESE accepted AVC's application for 3 Influence 100 fellows; Influence 100 Fellows Welcome Letter (Kiesha Lamb, Stella Ukairo, Ina Williams)
- Request to approve changes (hybrid) to Evolution, OSA & Reach reopening plans and school calendars
- Request to approve procedures for FFCRA Leave Requests
- Request to approve updates to Central Office work year and stipend
- Request to waive first reading and vote to approve Service Animal Policy
- Request to approve amendment to the contract with Van Pool (sample scenarios)

**9:30 Interim Business Manager's Report**

**Mark Graziano**

- Request to approve FY20 expenses
- FY21 Budget Update
- Grants and Loan Research (PPP & FEMA)
- Facilities Update
- Audit Scheduled for 9/10-9/14

**10:00 Financing Purchase of 28 Lord Road, Suites 267 and 285**

**Peter Zona, Treasurer**

- Commitment Letter Main Street Bank
- Vote to Approve Mortgage with Main Street Bank
- School Committee notification by 9/27 (not vote) of Mortgage (send these docs and P & S)

**Action Items:**

- Vote to approve changes (hybrid) to Evolution, OSA & Reach reopening plans and school calendars
- Vote to approve procedures for FFCRA Leave Requests
- Vote to approve updates to Central Office work year and stipend
- Vote to waive first reading and vote to approve Service Animal Policy
- Vote to approve amendment to the contract with Van Pool (sample scenarios)
- Vote to approve FY20 expenses
- Vote to Approve Mortgage with Main Street Bank

**10:30 Adjournment & Signing of Warrants (schedule)**

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