



Assabet Valley Collaborative Board of Directors Meeting

April 29, 2022 -- 9:00-11:00 a.m.

In Person at 28 Lord Road; Suite 125; Marlborough, MA CONFERENCE ROOM C

AGENDA

- 9:00 Roll Call, Call to Order, Vote to approve the Minutes of 3/25/2022** **Votes**
- 9:05 FY22 Financial Update (to be linked)** **Hien Burnham**
Vote
- FY22 Outstanding Invoices
 - Vote to pay FY22 invoices to Zoom and New Era Tech
- 9:20 Preliminary FY23 Budget Presentation** **Hien Burnham & Cathy Cummins**
- Vote to approve FY23 staff salaries
 - Vote to approve FY23 Tuitions, Rates, Fees
- 9:50 Evolution Renovation Project Bid** **Aldo Tortorelli**
- Vote to award contract to lowest bidder
 - \$443,089.73 Paxor Construction, LLC
- 10:00 Sick Leave Bank Committee Policy Revision** **2nd Reading and Vote**
- 10:10 Treasurer's Report** **Peter Zona**
- Invoice Aging Report
 - Additional to be linked
- 10:20 WB Mason Copy Paper Bid** **Discussion & Future Vote**
- Contract expires 6/30; WB Mason will not be extending due to market conditions.
 - Current price \$26/ct will expire June 30; told to expect \$40+/ct and quarterly bids
 - Plan to rebid with input from business managers.
- 10:25 Process for Evaluation of Executive Director & Treasurer** **Amber Bock and Mike Bergeron**
- 10:35 Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares**
- 11:00 Adjourn**