



**Assabet Valley Collaborative Board of Directors Meeting**  
December 18, 2020 -- 9:00-10:00 a.m.

Virtually via teleconference                      [ZOOM LINK](#)    Password: AVC

**AGENDA**

**9:00 Roll Call, Call to Order, and Vote to approve the minutes of 11/20/2020**

**9:05 Executive Director's Report**    **Cathy Cummins, Executive Director**

- *Update on hiring process for shared leadership positions:*
  - Director of Educational Technology - request to approve the contract for Cyrus Alexander
  - Finance Director - posted (30+ applicants so far)
  - Facilities Director - posted (100+ applicants so far)
  - Request for Proposals for interim consulting services
  -
- *Final FY20 Audit Report (to be distributed to School Committees - 1 of 4 School Committee Report*
- *Memo re: credits owed to districts due to excess surplus in FY20 - 2 of 4 School Committee Report*
- *Annual Report status - 3 of 4 School Committee Report when ready (January)*
- *FY22 Budget - 4 of 4 School Committee Report when ready (March/April)*
- *Request to approve salary update for staff member (if vote is needed)*
- *Request to develop COVID-related on-call and after-hours stipends for nursing and related staff*
- *Request to approve the extension of the amended contract with VanPool to February 28, 2022*
- *FY 21 Projected Budget (as of 11/20)*

**9:45 Executive Director's Evaluation Process**    **Jay Cummings, Chair & Amber Bock, Vice Chair**

Action Items:

- Vote to approve the individual contract with Cyrus Alexander, Director of Educational Technology
- Vote to approve the salary update for staff member (if vote is needed)
- Vote to approve the development of COVID-related on-call and after-hours stipends for nursing and related staff
- Vote to approve the extension of the amended contract with VanPool to February 28, 2022

**10:00 Adjournment & Signing of Warrants (schedule)**

**Superintendent Sharing**

\*\*\*\*\*