

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING AGENDA  
DECEMBER 16, 2020**

In response to the Governor’s Order regarding COVID-19, written notice is hereby given in accordance with Government Code Section 54956 that the following meeting of the Board of Education of the Spencer Valley School District will be conducted in person with social distancing and virtually for the public.

**DATE:** December 16, 2020  
**TIME:** 5:00 P.M.  
**PLACE:** Spencer Valley School District or <https://us02web.zoom.us/j/86960407101>

**TO JOIN THE MEETING**

To join from a PC, Mac, iPad, iPhone, or Android device: <https://us02web.zoom.us/j/86960407101>  
**or by phone: (669) 900-6833, Webinar ID: 869 6040 7101**

**FOR PUBLIC COMMENTS**

Visit the link below to submit a public comment electronically:

<https://forms.office.com/Pages/ResponsePage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAAAAAAAAAAMAAN-GIFUM1UxOVIEUFo2UEY2UFI0RIdHWERHQVdCWS4u>

All comments provided electronically will be read by the meeting facilitator during the meeting and will be limited to two minutes.

**ELECTRONIC PUBLIC COMMENTS MUST BE RECEIVED BY TUESDAY DECEMBER 15 AT 2 PM**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the November 16<sup>th</sup> Regular Board Meeting
- E. Adoption of Agenda

**II. PUBLIC COMMUNICATION**

During this time, the meeting facilitator will address public comments, electronically submitted prior to the deadline, about any item not on this meeting agenda. Guests will be allowed to comment in person. The Board has a policy limiting any speaker to two minutes.

**III. PRESENTATIONS & RECOGNITION**

**IV. ANNUAL ORGANIZATIONAL MEETING per Ed. Code 35143:**

- A. Swearing in of Board Members
- B. Elect Board President/Clerk
- C. Determine Board Meeting Dates and Times for 2021

**V. REPORT SECTION – Oral**

- A. Staff Sharing
- B. Superintendent/Principal Report
- C. Enrollment

- D. Curriculum and Instruction
- E. Facility Update
- F. Business Report

**VI. INFORMATION AND STUDY**

- A. Learning Continuity Plan Update
- B. Site Plan for Student Achievement

**VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

**A. Approve Hiring of Interim Superintendent**

**PROPOSAL:** To approve the hiring of an Interim Superintendent.

**BACKGROUND:** Superintendent Weaver is retiring effective December 31, 2020. The District is required to have a Superintendent or designee to perform essential roles and functions in support of student learning, including the provision of instructional support and services to schools as well as the responsible management of noninstructional operations, and make decisions concerning district operations within the parameters of law and Board policy.

**BUDGET IMPLICATIONS:** NTE \$45,000 from General Fund.

**RECOMMENDATION(S):** To approve the hiring of Ernest Anastos.

Motion:           Seconded:                                   Approved:   Abstained:   Absent:

**B. Adopt Updated Annual SDCOE Financial Resolutions for 20-21**

**PROPOSAL:** To approve updated annual financial resolutions 21-006 to 21-009.

**BACKGROUND:** Pursuant to various sections of Ed Code, it is necessary that the governing board pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the district. The resolutions must be updated to reflect the change in Superintendent.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To adopt the updated resolutions.

Motion:           Seconded:                                   Approved:   Abstained:   Absent:

**C. Approve LLB Change Order #4**

**PROPOSAL:** To approve Change Order #4 in the amount of \$13,327.13 for the Annex Project.

**BACKGROUND:** Change Order #4 consists of the following items, which were the result of either unforeseen conditions or value-added adjustments to the project.

TEAM ID	ADDITION or CREDIT	DESCRIPTION
02R1PL	\$1335.00	Install electrical panel feeds to main switchgear
10WC	\$11,992.13	Changes to bioswale between parking lot and hotel property
<b>Total</b>	<b>\$13,327.13</b>	

When the purchase order was made, a contingency of \$200,000 was established. This change order will be applied to that contingency; it will be reduced by \$13,327.13. Previously the board approved Change Orders #1-#3 in the amount of \$25,760.73. Therefore, Change Order #4 will adjust the project contingency to \$160,912.14.

**BUDGET IMPLICATIONS:** \$13,327.13 out of the \$200,000 contingency.

**RECOMMENDATION(S):** To approve Change Order #4.

Motion:           Seconded:                                   Approved:   Abstained:   Absent:

**D. Adopt Resolution 21-010 Approving the Guaranteed Maximum Price and Lease-Leaseback Agreement for Spencer Valley School New Annex Project – Phase 2**

**PROPOSAL:** To adopt a resolution approving the guaranteed maximum price and lease-leaseback agreement for phase 1 of the new annex project.

**BACKGROUND:** On October 23, 2019, the board authorized the Request for Proposals for preconstruction and lease-leaseback services for the Spencer Valley School New Annex Project. On April 20, 2020, the board approved a guaranteed maximum price for phase 1 of \$1.5 million. On August 12, 2020 the Division of State Architecture approved the plans and specifications for Phase 2.

**BUDGET IMPLICATIONS:** Phase 2 Guaranteed Maximum Price of \$4.127 million.

**RECOMMENDATION(S):** To adopt the resolution.

Motion:                      Seconded:                                      Approved:                      Abstained:                      Absent:

**E. Approve hiring of an Assistant Superintendent, Human Resources & Business Services**

**PROPOSAL:** To approve the hiring of Assistant Superintendent, Human Resources & Business Services.

**BACKGROUND:** The Superintendent has selected Kathleen McKenzie to serve as the Assistant Superintendent, Human Resources & Business Services. Ms. McKenzie was most recently employed by the District as the Director of Finance.

**BUDGET IMPLICATIONS:** Starting salary of \$105,000 per year from General Fund and Charter resource 9010200. Benefits include health insurance, dental insurance, life insurance, 22 vacation days and 12 sick days.

**RECOMMENDATION(S):** To approve the hiring of Kathleen McKenzie as Assistant Superintendent, Human Resources & Business Services, effective January 1, 2021.

Motion:                      Seconded:                                      Approved:                      Abstained:                      Absent:

**VIII. CONSENT ITEMS**

A. Approve November 2020 Commercial Warrants

B. Approve 19-20 Audit Report

Motion:                      Seconded:                                      Approved:                      Abstained:                      Absent:

**IX. ADJOURNMENT**

*Please Note: Spencer Valley School District complies with the American With Disabilities Act. If you require reasonable accommodations, including alternate formats for this meeting, please contact the Board Secretary at 760-765-0336, with reasonable time, prior to the meeting.*