

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF DIRECTORS BOARD MEETING AMENDED AGENDA  
MARCH 9, 2017**

In accordance with the Americans with Disabilities Act, if accommodations are required, please call the Board Secretary 48 hours in advance at 760-765-0336 and every effort will be made to accommodate your request.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at Spencer Valley School. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kathleen McKenzie at 760-765-0336

Spencer Valley School District is committed to ensuring equal, fair, and meaningful access to employment and education services. Spencer Valley does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, Vietnam Era Veterans' status, or any other basis prohibited by California state and federal nondiscrimination laws respectively. The Superintendent is charged with overseeing, leading and directing the district's efforts to meet the legal obligations set forth in state and federal civil rights laws and regulations, employment and delivery of education services. Inquiries regarding nondiscrimination and civil rights should be directed to the Superintendent at 760-765-0336.

**DATE: March 9, 2017**  
**TIME: 5:30 P.M.**  
**PLACE: SPENCER VALLEY SCHOOL DISTRICT, Conference Room**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

- A. Call to Order
- B. Roll Call
- C. Welcome guests
- D. Approval of Minutes of the February 8th Regular Meeting

**Motion:            Seconded:                                    Approved:   Abstained:   Absent:**

- E. Adoption of Agenda

**Motion:            Seconded:                                    Approved:   Abstained:   Absent:**

**II. PRESENTATIONS AND RECOGNITIONS**

**III. HEARING OF THE PUBLIC: This is an opportunity for citizens to address the Board in regard to items not on the agenda. Presentations are limited to 2 minutes per person, per topic.**

**VISITORS NOTE:** If you wish to speak on an agenda item, please complete a card identifying the topic and give it to the secretary before the meeting.

**IV. REPORT SECTION – Oral**

- A. Staff Sharing
- B. Superintendent/Principal Report
- C. Enrollment
- D. Curriculum and Instruction
- E. Facility Update
- F. Business Report

**V. INFORMATION AND STUDY**

- A. Local Control and Accountability Plan
- B. Site Plan for Student Achievement
- C. 17-18 School Calendar

D. Employee Handbook

**VI. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

- A. Approval of Second Interim Budget for 16-17
- B. Consolidated Application – Winter submission for 16-17
- C. Approve purchase of new switches and wireless controller
- D. Approve Hosted VOIP Phone System
- E. Student Transfer requests for the 2016-2017 school year
- F. Forms for Maintenance Needs, Purchase Requisitions and Reimbursement Requests
- G. Use of Facilities – YMCA Bike Across California
- H. After School Music Program – Billy Jones

**A. Approval of Second Interim Budget for 16-17**

**PROPOSAL:** Approval of Second Interim Budget for 16-17

**BACKGROUND:** Per State requirements, each school district must submit a Second Interim Budget by March 15th. The Second Interim budget allows Districts and the State an opportunity to respond to the changing budget climate from the time the original budget is approved in June.

**BUDGET IMPLICATIONS:** The Second Interim budget for 16-17 is a mid year check-in on budgeted revenue and expenditures versus actual revenue and expenditures as of January 31, 2017. Changes in Revenue reflect changes due to the Governor's January budget projections and loss of charter school ADA. Changes in expenditure reflect changes due to actual expenditures.

**RECOMMENDATION(S):** To approve the Second Interim Budget for 16-17.

**Motion:**            **Seconded:**                            **Approved:**    **Abstained:**    **Absent:**

**B. Consolidated Application – Winter submission for 16-17**

**PROPOSAL:** It is proposed that the Governing Board of Spencer Valley School District approve the winter submission for the 2016-2017 Consolidated Application for funding.

**BACKGROUND:** The Consolidated Application (ConApp) is the form the district uses to apply for state and some Federal funding. Winter Submission includes a spending plan for Economic Impact Aid funding and expenditure of Title II funds. The ConApp was submitted to the state electronically on February 15, 2017.

**BUDGET IMPLICATIONS:** Upon approval of this plan, the District will be eligible to receive the apportioned amounts contained in the application.

**RECOMMENDATION(S):** To approve the ConApp.

**Motion:**            **Seconded:**                            **Approved:**    **Abstained:**    **Absent:**

**C. Approve purchase of new IT infrastructure**

**PROPOSAL:** To approve the purchase of new switches and a wireless controller.

**BACKGROUND:** To improve existing internal connections for improved internet and to allow for VOIP phone services, a RFP was posted for new switches and a wireless controller. Three bids were returned. The winning bid is from Datel Systems Incorporated. The switches and controller will be installed by the SDCOE. E-rate category 2 funds will reimburse 80% of the cost.

**BUDGET IMPLICATIONS:** Out of pocket cost is \$1,001 from General Fund. Minimal additional costs for hourly labor to SDCOE for installation.

**RECOMMENDATION(S):** To approve the purchases.

**Motion:            Secoded:                            Approved:    Abstained:    Absent:**

**D. Approve Hosted VoIP Phone System**

**PROPOSAL:** To approve a hosted VoIP phone system from Jive.

**BACKGROUND:** The current phone system is not working properly and is out of date and unable to be fixed. The current proposal replaces the old phone system with a Hosted VoIP Phone System. Included in the quote are Interconnected VoIP Monthly Charges, and the purchase of wired and wireless phones and loud speakers. The loud speakers will allow for all school announcements and are necessary in times of emergencies. Unlimited incoming and outgoing calls are included.

**BUDGET IMPLICATIONS:** Monthly recurring charges of \$146.15/month. One time phone and loud speaker purchases of \$2,200.57.

**RECOMMENDATION(S):** To approve the contract for Hosted VoIP phone service and purchase of phones and loud speakers.

**Motion:            Secoded:                            Approved:    Abstained:    Absent:**

**E. Student Transfer Requests for 2016-2017 school year**

**PROPOSAL:** To approve the transfer requests.

**BACKGROUND:** Three students into Spencer Valley.

**BUDGET IMPLICATIONS:** Schools rely on Average Daily Attendance for funding.

**RECOMMENDATION(S):** To approve the requests.

**Motion:            Secoded:                            Approved:    Abstained:    Absent:**

**F. Forms for Maintenance Needs, Purchase Requisitions and Reimbursement Requests**

**PROPOSAL:** To review and approve new forms for maintenance needs, purchase requisitions and reimbursement requests.

**BACKGROUND:** Updated forms will ensure maintenance needs are met and purchases and requests are incurred as per Ed. Code Section 1081 and are in accordance with the policies established by the Governing Board.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION(S):** To approve the new forms.

**Motion:            Secoded:                            Approved:    Abstained:    Absent:**

**G. Use of Facilities – YMCA Bike Across California**

**PROPOSAL:** To approve the use of the Creative Arts Room and outside grounds for camping on April 13-14, 2017.

**BACKGROUND:** SVS allows for the CAR to be available for public use when it does not conflict with SVS functions.

**BUDGET IMPLICATIONS:** YMCA will pay \$100 for the cost of any clean up.

**RECOMMENDATION(S):** To approve the use of facilities.

**Motion:            Secoded:                            Approved:    Abstained:    Absent:**

**H. After School Music Program - Billy Jones**

**PROPOSAL:** To approve an after school music program, to be held once a month, led by Billy Jones.

**BACKGROUND:** Parents requested students have an afterschool music program. Classes will use a variety of instruments and voice (singing).

**BUDGET IMPLICATIONS:** NTE \$1000 from EIA.

**ACTION(S):** The Board approved the after school music program.

**Motion:      Seconded:                      Approved: Abstained: Absent:**

**VII.    CONSENT ITEMS**

A. Approve February 2017 Commercial Warrants.

**Motion:              Seconded:                      Approved:    Abstained:    Absent:**

**VIII.   ADJOURNMENT**

**Time:                  Motion:                      Seconded:**

**Approved:    Abstained:    Absent:**