

DURAND –ARKANSAW SCHOOL DISTRICT COMPUTER/INTERNET/EMAIL USER AGREEMENT

The use of computers and telecommunication networks including the Internet is a privilege, and users should take personal responsibility for their behavior while using computer/internet/email. It is expected that Durand-Arkansas School District students will conduct their computer/internet/email activities under the following guidelines.

Any student desiring to use a personal email account during school hours, must first get permission from a staff member. It is understood that personal email accounts may only be used for educational purposes during school hours.

Students are responsible for:

- 1) Avoiding the following prohibited activities:
 - a. Using the computer/network for any illegal activity including violation of copyright policies or other laws,
 - b. Using the computer/network in ways which violate school policies and behavior standards
 - c. Using the computer/network for personal finance or commercial gain
 - d. Invading the privacy of other individuals by accessing and/or vandalizing their computer data
 - e. Wasting technology resources including file space, printers, and playing of unauthorized non-educational games
 - f. Gaining unauthorized access to resources or entities (hacking)
 - g. Using an account owned by another person with or without permission
 - h. Printing of non-educational materials is prohibited
 - i. Damage to any computer or hardware/software system may result in a financial assessment equal to the cost of repairing the damage and your account and privileges could be canceled
- 2) Following accepted network etiquette, including:
 - a. Being polite. That which is harmful, vulgar, defamatory or profane is not permissible. School rules regarding harassment or cyberbullying also apply to electronic communications like Social Networking Sites, Chat Rooms, and Instant Messaging. Cyberbullying will not be tolerated in any form or on any medium
 - b. Maintaining privacy and personal safety. Do not reveal any type of personal information such as names, addresses, phone numbers, school locations etc. to others.
 - c. Being aware that email is not guaranteed to be private.
 - d. All district network activity may be monitored. If there is inappropriate activity on the network those students may be referred for consequences.
- 3) Students will be educated on:
 - a. appropriate online behavior, including interacting with individuals on Social Networking websites, Chat Rooms and Instant Messaging.
 - b. Awareness of cyberbullying, its consequences and responses , who to contact if you see any form of cyberbullying. Bullying will not be tolerated in any form or on any medium.

CONSEQUENCES FOR VIOLATIONS OF COMPUTER/INTERNET RESPONSIBILITIES

Consequences will be administered based on the **severity** and **frequency** of the offense. The school principal or Dean of Students will assign penalties after consultation with staff. Students have the right to due process following district policy.

***First Offense:**

Loss of network access for a minimum of 10 school days and placement on the step system.

***Second Offense:**

Loss of network access for a minimum of 20 school days and placement on the step system.

***Third Offense:**

Loss of network access for the remainder of the Semester- not less than 2 months. Depending on the severity and its legality, Police referral is possible.