



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD



SWC School Council

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Our School

Sir Winston Churchill Public School (SWC) is a French Immersion Centre, offering an Early French Immersion Program for Kindergarten to Grade 6 students, with two Autism Program classes in English. Located in a diverse community, students who attend SWC come from many different religions and cultural backgrounds and many are learning French and/or English as a third or fourth language. Current enrolment at SWC is approximately 430 students.

Parental Involvement

Parents are very involved in the school and work hard with the staff to help provide a safe, nurturing and challenging environment in all aspects of school life. School council has been committed to work with the staff to assist in providing academic excellence, encourage respect for self, others and environment, and promote a commitment to lifelong learning. Parents and staff have long worked together to provide a respectful, fun and safe school climate.

Principal Requirements

Our principal must be an effective communicator and respected team player to ensure the continued success of our school community. With such diverse needs and a wide range of ages within our school, the addition of a vice-principal is also essential. As a French Immersion Centre, our principal or vice-principal should be fluent in French and English.

Communication

Requirement(s):

1. To effectively and respectfully communicate with staff, students and families.
2. To establish a trustworthy and respectful relationship with students, parents and staff.

Demonstrated by:

- Listening openly to parent concerns or ideas and respectfully considering these concerns/ideas before acting.
- Supporting parent volunteers in classroom and extracurricular activities.
- Encouraging participation of the school community in school and council activities.
- Promoting teamwork amongst staff, and also amongst staff and parents.
- Modelling professional behaviour while maintaining effective personal relationships with staff, students and parents.
- Promoting school spirit and a positive, fun school climate.
- Encouraging trust, mutual respect and positive self esteem for students, staff and community.
- Consulting proactively with Council on all matters which require Council to serve an advisory role.
- Ensuring information is accessible to parents including posting the one-, two- and five-year school improvement plan online for review
- Ensuring transparency and clarity on board funding
- Providing a timely newsletter or news bulletin to inform the community of news/changes/announcements that are happening at the school.

Leadership

Requirement(s):

1. To provide vision and direction in the development and implementation of the School Improvement Plan.

Demonstrated by:

- Collaborating with Council and staff to update and execute the School Improvement Plan.
- Demonstrating a visible presence amongst the students by participating in daily activities as well as school and council-sponsored activities.
- Believe in the value of extra-curricular activities and encouraging staff to become active in extracurricular activities.
- Encouraging student participation in school and board initiatives.
- Responding to changes or new directions positively.
- Believing strongly that all students can learn and achieve, and to understand and accommodate students who demonstrate a wide range of learning styles.
- Understanding the process of assessment and evaluation of students with a wide range of learning styles and effectively lead parents and exceptional students through the Identification, Placement, and Review Committee (IPRC) process.
- Ensuring staff is equipped to implement a wide range of teaching methodologies and utilize updated teaching techniques and supplies.
- Assisting staff to encourage a fair code of behaviour with the students and resulting consequences in and out of the classroom.
- Willingness to collaborate with parents, the community and not-for-profit organizations to offer and expose students to innovative and enriching activities

Management

Requirement(s):

1. To creatively manage and implement ideas from students, parents and staff to ensure an optimal, diverse learning environment.
2. To effectively manage a safe and healthy learning/work environment.

Demonstrated by:

- Informing staff/Council of board administrative initiatives/decisions pertinent to the school management.
- Maintaining current familiarity with various acts, regulations, policies and collective agreements and applying them appropriately.
- Willingness to take risks balanced by good judgment in decision making.
- Effectively evaluating the performance of teaching and support staff and considering the needs of the school when hiring new teachers.
- Ensuring the continued professional development of staff.
- Financial acuity.
- Monitoring the physical state of the school facility and surroundings.
- Good organizational and planning skills.
- Informing the school community in a timely manner of any health concerns (i.e. lice outbreak, gas leak...) and the procedure to deal with the problem.
- Promote a French immersion environment, to students as required.
- Promote community within the school through:
 - school-wide activities to encourage school community
 - activities promoting interaction between older and younger students;
 - allowing older students to build leadership skills and younger students to have role models
 - separate activities for different age groups