



# Jacksonville High School

1211 North Diamond Street  
Jacksonville, Illinois 62650  
Telephone: (217) 243-4384  
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Joey Dion, *Principal*  
Dan Scott, *Assistant Principal*  
Ryan Van Aken, *Assistant Principal*  
Ian English, *Assistant Principal*  
Mark Grounds, *Dean of Students*

**August 8, 2022**

To: JHS School Community  
From: Mr. Dion  
Re: JHS 2022-2023 Back to School Information

Here are several key points for the daily operations at JHS as the teachers, staff, parents, and students carry out the JHS plan for the 2022-2023 school year. I have tried to be as thorough as possible about how we will conduct business at JHS during the 2022-2023 school year. I hope this document can answer many of your questions.

First day of student attendance is **Wednesday, August 17<sup>th</sup>, 2022**

## JHS Bell Schedule 2022-2023

Early Bird	7:05-7:54	
1st Hour	8:05-8:54	49 minute classes
2nd Hour	8:57-9:46	3 minute passing time
3rd Hour	9:49-10:38	
4/5 Hour	10:38-12:55	
6th Hour	12:58-1:47	
7th Hour	1:50-2:39	
Crimson Time	2:42-3:07	

**1. Bell Schedule, School Day Detail.** The JHS bell schedule will be a 3:07pm dismissal with a 3-minute passing time between classes. Classes will be 49 minutes long.

- **7:45am** - School doors open for JHS students. Students will remain in the Auditorium and Cafeteria from 7:45am until the release of Early Bird classes at 7:54pm. Students will report directly to their first hour classrooms at 7:54am.
- **Breakfast**, if desired, will be provided. It will be a grab and go style breakfast. The Cafeteria will be available to eat breakfast.
- **Lunch.** Students will have an opportunity to eat lunch during their scheduled lunch period in the JHS cafeteria.
- **Early Bird.** We will offer select early bird classes this coming school year. Students who are enrolled in early bird classes will be expected to meet their instructor at the front or back doors between the times of 7:00am and 7:05am. Instructors will escort their classes to their classroom at 7:05am
- **8:05am - 3:07pm** - Students will attend 7 periods per day and Crimson Time on Monday, Tuesday, Thursday and Friday. Wednesday will be an early dismissal at 2:39pm with students being dismissed after their 7<sup>th</sup> period class.

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**2. School Calendar for 2022-2023.** [JSD117 school calendar](#) is attached.

**3. Registration.** Please complete your online registration if you haven't done so already.

**4. Student Handbook.** The 2022-2023 Student Handbook is available online on the JHS website. Students will also be shown where to access it and sign a paper acknowledging such. It is attached here. [JHS Student Handbook](#).

**5. Student Schedules.** Our Student Services department is working on finalizing student schedules. Student schedules will be released on Friday, August 12<sup>th</sup>, 2022.

**6. Student Attendance and Grading.** Students are expected to attend school in-person every day. Daily attendance will be taken and entered into skyward. Truancy guidelines will continue to be followed. Parents are reminded to contact the attendance office when their student(s) will be absent.

We are dedicated to setting your son/daughter up for success and believe that you want the same. With that being said, there has been conversations within our organization about the lack of attendance and truancy concerns at Jacksonville High School. As professionals we take responsibility for educating your child. However, this cannot happen if they are absent, demonstrating a pattern of being late, or skipping classes. Optimal learning takes place when students are present. Students that are continually trying to play catch up fall behind and suffer academically. Our message to students is that there needs to be an urgency to complete make up work when absent and learning must stay current in order to be successful. The staff at JHS is committed to building a rapport and assist in helping when attendance is a concern. Research also shows that students who get involved with their school are more likely to attend. JHS offers many opportunities for students. We want to help in any way that we can!

**7. Visitors to JHS.** Outside visitors will have limited access to Jacksonville High School during the school day. Any visitor (parent, grandparent, other family member, delivery driver, salesperson, etc.) will be encouraged to make an appointment before entering JHS. All visitors must report and sign in at the main office.

**8. Morning Supervision.** Administration/teachers/paraprofessionals plan to be in the hallway each morning to ensure students are greeted properly and report promptly to their first hour. Paraprofessionals will be asked to help supervise entryways (office doors, south doors, north doors) and assist with morning procedures.

**9. 1<sup>st</sup> Hour, Pledge and Announcements.** The bell will ring at 8:02 a.m. Students should already be in their first hour class. The Pledge and announcements will be from 8:02 a.m. to 8:05 a.m. In house instruction will begin at 8:05 a.m.

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**10. Water Bottles and Water Fountains.** Students are encouraged to bring a water bottle(s) to drink from during the day. Bottles need to have closable lids on them to help prevent spills in classrooms and hallways. Bottles are subject to search based upon reasonable suspicion of an inappropriate substance present. Students will be allowed to refill bottles at the water fountain/bottle fill stations.

**11. Class of 2023 Graduation Requirements and Daily Schedule/Classes.** No graduation requirements have been altered at this time for the Class of 2023. Seniors are still expected to fulfill all graduation requirements set forth by the Illinois State Board of Education and JSD117. Members of the Class of 2023 are expected to attend school every day and follow their daily schedule of classes. Should ISBE or JSD117 change graduation requirements for the Class of 2023, students and parents will be notified.

**12. SAT.** Completing the SAT is an Illinois graduation requirement. ISBE has set up testing dates in the 2022-2023 school year for the Class of 2024 to complete the SAT. The SAT date is Wednesday, April 12.

**13. Homecoming Week 2022.** Homecoming Week 2022 is September 26 – October 1. More information coming soon.

**14. Lockers.** Students will not be assigned lockers for the 2022-2023 school year at JHS. If your student has a need/want for a locker, please contact your building administrator.

**15. School Pictures.** Lifetouch will be at Jacksonville High School on Thursday, September 1<sup>st</sup>, Retakes are scheduled for Thursday, October 6<sup>th</sup>.

**16. Lanyards.** Students will be provided with lanyards and will be expected to wear their student ID's at school.

**17. Headphones.** Headphones are allowed before/after school and at lunch. Headphones should be put away and not worn at other times during the school day without the directive or permission from a teacher in their classroom. Students should not be wearing them around the neck or in their ears during the school day except for the designated times noted.

**18. Social Probation.** The behavioral component to the level system will be addressed through Social Probation. Students that continually defy behavioral and attendance expectations will be placed on Social Probation. These behaviors will affect their levels. Administration will monitor and determine student Social Probation based on factors such as; tardies, referrals, and attendance to school. Social Probation at any level, prevents certain privileges for the student regardless of their academic standing.

Please feel free to contact me with questions, thoughts, or comments.

Respectfully,

Joey Dion, JHS Principal

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