

RIVER VALE BOARD OF EDUCATION
River Vale, New Jersey 07675
REGULAR MEETING
Roberge Annex
September 4, 2018 AGENDA

CALL TO ORDER: 7:00 P.M.

NOTICE IS HEREBY GIVEN THAT in accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Township Clerk and posted in the Board of Education Office, forty-eight (48) hours in advance of this meeting.

ROLL CALL	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
PRESENT							
ABSENT							

FLAG SALUTE

BOARD PRESIDENT’S REPORT

COMMITTEE REPORTS – CHAIRPERSON

- **Buildings & Grounds – Mr. Moon**
- **Communications & Policies – Mrs. Rothenberg**
- **Curriculum & Technology – Mrs. Pintarelli**
- **Finance – OPEN**
- **Negotiations – Mr. Rosini**
- **Personnel – Mr. Puccio**

Committee Meeting Schedule

Date	Time	Committee
September 4, 2018	6:00 PM	Buildings & Grounds
September 18, 2018	6:00 PM	Curriculum & Technology
October 16, 2018	6:00 PM	Policy & Communications
November 13, 2018	6:00 PM	Negotiations
December 18, 2018	6:00 PM	Finance
January 8, 2019	6:00 PM	Finance
January 22, 2019	6:00 PM	Personnel
February 5, 2019	6:00 PM	Buildings & Grounds
February 26, 2019	6:00 PM	Finance
March 5, 2019	6:00 PM	Finance
March 12, 2019	6:00 PM	Finance (Adopt Tentative Budget)
March 26, 2019	6:00 PM	Policy & Communications
April 30, 2019	6:00 PM	Personnel
May 14, 2019	6:00 PM	Curriculum & Technology

PUBLIC COMMENTS – Agenda Items Only

THE RIVER VALE BOARD OF EDUCATION IS committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments and opinions of non-residents that are submitted to the Board Secretary. Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker's right to address the Board as well as the appropriateness of the subject being presented. The Board's decision in such matters is final.

The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

SUPERINTENDENT'S REPORT

BOARD SECRETARY'S REPORT

GENERAL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution G1 through G2 as listed below.

- G1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board approves the 2018 – 2019 Merit Action Plan for the Superintendent of Schools for review and approval by the Executive County Superintendent for the attainment of merit criteria according to NJAC 6A:23A-3 (e) 10-11, as listed below:

Qualitative Goal: 2.5% / \$4,413.61

The Superintendent will oversee a process for staff, students, and parents to share their feedback on the effectiveness of the Portrait of a Graduate/Year 2 Strategic Vision Plan implementation.

Qualitative Goal: 2.5% / \$4,413.61

The Superintendent will establish a collaborative reading group for the administrative team, inclusive of reading two (2) books on school leadership, and will write a

memorandum to the Board detailing lessons learned and administrative recommendations based on the study of the books.

Quantitative Goal: 3.33% / \$5,879.00

The Superintendent will develop two (2) presentations regarding innovative best practices occurring in River Vale with the intent of presenting on a local, state, or national-level at two (2) professional conferences, one of which will be the annual NJSBA Convention in October.

G2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, **approves the second reading and revisions** of the following new/revised River Vale Board of Education Policies and Regulations:

<u>Policy #</u>	<u>Policy Title</u>	<u>New/Revised</u>	<u>1st Reading</u>	<u>2nd Reading</u>
1550	Equal Employment/Anti-Discrimination Practices	Revised	August 28, 2018	September, 4, 2018
R1550	Equal Employment/Anti-Discrimination Practices	Revised	August 28, 2018	September, 4, 2018
2431	Athletic Competition	Revised	August 28, 2018	September, 4, 2018
R2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad	Revised	August 28, 2018	September, 4, 2018
5350	Student Suicide Prevention	Revised	August 28, 2018	September, 4, 2018
R5350	Student Suicide Prevention	Revised	August 28, 2018	September, 4, 2018
5533	Student Smoking	Revised	August 28, 2018	September, 4, 2018
5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised	August 28, 2018	September, 4, 2018
R5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised	August 28, 2018	September, 4, 2018
8462	Reporting Potentially Missing or Abused Children	Revised	August 28, 2018	September, 4, 2018

ROLL CALL VOTE:

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

BUSINESS RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve Resolution Items **B1** through **B8** as listed below.

B1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **retroactively approves the bills list** dated **July 31, 2018** as follows:

Fund 10 – General Fund	-	\$187,872.18
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 3,840.00
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 654.94
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 0.00
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 -Trust & Agency	-	\$ 0.00
Fund 91 – Merchants Account-		\$ 0.00
Total		\$192,367.12

- B2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the **purchase orders** and adjustments for period dated **July 31, 2018** in the amount of **\$7,081,274.12**.
- B3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **retroactively approves** the **transfer of funds** for month ending **July 31, 2018** in the **amount of \$13,836.00** as set forth below:

Transfer of Funds
Month Ending July 31, 2018

T179	FROM	11-000-219-390-10-18-000	REGION II PURCH PROF SERVICES	-2125.00
	FROM	11-000-230-820-10-11-000	JUDGMENTS AGAINST THE SCHOOL	-7575.00
	FROM	11-000-262-110-20-11-103	HMS-P/T SUMMER CUSTODIAN SALARIES	-578.00
	FROM	11-000-262-340-20-14-029	ENVIRONMENTAL SERVICES – HMS	-3460.00
	TOTAL			-13738.00
	TO	11-000-219-320-10-18-000	HEALTH/PSYCHIATRIC SEVICES	2125.00
	TO	11-000-230-530-10-11-000	TELEPHONE/COMM EXPENSES	7575.00
	TO	11-000-262-110-40-11-103	RES-P/T SUMMER CUSTODIAL SALARIES	578.00
	TO	11-000-262-340-20-14-000	PURCHASED TECH SERVICES – HMS	3460.00
	TOTAL			13738.00
	FROM	11-190-100-610-60-60-050	W-LANG ARTS SUPPLIES	-98.00
	TO	11-190-100-610-60-60-046	W-GENERAL SUPPLIES	98.00
	TOTALS:			
	FROM:			-13738.00
	TO:			13738.00

Note: Transaction Date: 7/31/18

- B4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **retroactively approves** the **bills list** dated **August 31, 2018** as follows:

Fund 10 – General Fund	-	\$109,822.37
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 0.00
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$153,922.80
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 0.00
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 -Trust & Agency	-	\$ 0.00
Fund 91 – Merchants Account-		<u>\$ 0.00</u>
Total		\$263,745.17

- B5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **retroactively approves the purchase orders** and adjustments for period dated **August 31, 2018** in the amount of **\$1,456.00**.
- B6. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves the bills list** dated **September 4, 2018** as follows:

Fund 10 – General Fund	-	\$189,629.12
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 0.00
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 0.00
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 0.00
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 -Trust & Agency	-	\$ 0.00
Fund 91 – Merchants Account-		<u>\$ 0.00</u>
Total		\$189,629.12

- B7. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves the purchase orders** and adjustments for period dated **September 4, 2018** in the amount of **\$0.00**.
- B8. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves the following Travel and Conferences for the staff** indicated below for professional improvement or development, for the period **July 1, 2018 through June 30, 2019**.

Name: John Garretson
School or Department: Holdrum
Conference/Seminar/Workshop: “Made in NJ” – Art Educators of New Jersey Annual Conference
Location: Long Branch, NJ
Date: 9/30/18, 10/1/18, 10/2/18
Estimated Cost: \$179.02

Name: Sean Smith
School or Department: Roberge
Conference/Seminar/Workshop: “Made in NJ” – Art Educators of New Jersey Annual Conference
Location: Long Branch, NJ
Date: 9/30/18, 10/1/18, 10/2/18
Estimated Cost: \$305.00

Name: Angela Rossi
School or Department: Woodside
Conference/Seminar/Workshop: “Made in NJ” – Art Educators of New Jersey Annual Conference
Location: Long Branch, NJ
Date: 9/30/18, 10/1/18, 10/2/18
Estimated Cost: \$195.73

Name: Melissa Signore
School or Department: Woodside
Conference/Seminar/Workshop: Literacy Leaders Network
Location: TBD
Date: 10/26/18, 12/4/18, 1/29/18, 3/26/18
Estimated Cost: \$0.00

Name: Daniel Beyer
School or Department: Woodside
Conference/Seminar/Workshop: BCCTG Meeting
Location: Dumont, NJ
Date: 9/26/18
Estimated Cost: \$0.00

Name: Daniel Beyer
School or Department: Woodside
Conference/Seminar/Workshop: Invengineering
Location: Englewood Cliffs, NJ
Date: 9/14/18
Estimated Cost: \$0.00

ROLL CALL VOTE:

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PERSONNEL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
 Resolution Items **P1** through **P3** as listed below.

- P1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves an unpaid leave of absence for Jeanine Matone on September 4, 2019.**
- P2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves a paid medical leave for staff member #004802 followed by vacation time, from on or about January 14, 2019 through on or about March 11, 2019, a Family Medical Leave, from on or about March 12, 2019 through on or about June 13, 2019 and Child Rearing Leave beginning on or about June 17, 2019 through October 31, 2019.**
- P3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves Source4Teachers, with all of their properly certified employees, to provide substitute teacher and substitute aide services to the district for the 2018-2019 school year.**

ROLL CALL VOTE:

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PUBLIC COMMENTS – GENERAL ITEMS

THE RIVER VALE BOARD OF EDUCATION IS committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments and opinions of non-residents that are submitted to the Board Secretary. Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker’s right to address the Board as well as the appropriateness of the subject being presented. The Board’s decision in such matters is final.

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Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

OLD BUSINESS

NEW BUSINESS

MOTION TO ENTER CLOSED SESSION

MOTION BY _____ SECONDED BY _____

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in private session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

1. Any matter which by provision of law is rendered confidential or excluded from the requirements of subsection A of N.J.S.A. 10:4-12, specifically, the following matter:

_____.

2. Any matter in which the release of information would impair a right to receive funds from the government of the United States, specifically, the following matter:

_____.

3. Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy, specifically, the following matter: _____

_____.

4. Any matter involving a collective bargaining agreement, or the proposals for inclusion in such, specifically, the following matter: _____

_____.

5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds which would adversely affect the public interest, specifically, the following matter: _____
 _____.

6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of the law, specifically, the following matter: _____
 _____.

7. Any pending or anticipated litigation or contract negotiation (other than any matter involving a collective bargaining agreement, or the proposals for inclusion in such) in which the Board of Education is or may become a party, or any matter falling within the attorney/client privilege, specifically, the following matter: _____
 _____.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any current or prospective officer or employee, unless all individual employees or appointees request in writing that such matter be discussed in public, specifically, the following matter: _____
 _____.

9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific penalty or loss of the license or permit belonging to the responding party, specifically, the following matter: _____
 _____.

NOW, THEREFORE, IT IS RESOLVED, that the aforesaid subjects shall be discuss in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Meeting closed to the public at _____ P.M.

ROLL CALL VOTE:

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

MOTION BY _____ SECONDED BY _____ that the **September 4, 2018** Closed Session Meeting be reopened to Regular Session Meeting at _____ P.M.

ROLL CALL VOTE:

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

ADJOURNMENT

MOTION BY _____ **SECONDED BY _____** that the
September 4, 2018 Regular Session Meeting be adjourned at _____ P.M.

ROLL CALL VOTE:

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	OPEN	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							