

RIVER VALE BOARD OF EDUCATION
River Vale, New Jersey 07675
REGULAR MEETING
Roberge Annex
March 12, 2019 REVISED AGENDA

CALL TO ORDER: 7:00 P.M.

NOTICE IS HEREBY GIVEN THAT in accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Township Clerk and posted in the Board of Education Office, forty-eight (48) hours in advance of this meeting.

ROLL CALL	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Schlereth	Mrs. Senande	Mr. Rosini	Mrs. Waldes
PRESENT							
ABSENT							

FLAG SALUTE

BOARD PRESIDENT’S REPORT

COMMITTEE REPORTS – CHAIRPERSON

- **Buildings & Grounds – Mr. Schlereth**
- **Communications & Policies – Mrs. Senande**
- **Curriculum & Technology – Mrs. Rothenberg**
- **Finance – Mrs. Pintarelli**
- **Negotiations – Mr. Rosini**
- **Personnel – Mr. Puccio**

Committee Meeting Schedule

Date	Time	Committee
March 12, 2019	6:00 PM	Finance (Adopt Tentative Budget)
March 26, 2019	6:00 PM	Communications & Policies
April 30, 2019	6:00 PM	Personnel
May 14, 2019	6:00 PM	Curriculum & Technology
September 10, 2019	6:00 PM	Buildings & Grounds
September 24, 2019	6:00 PM	Curriculum & Technology
October 15, 2019	6:00 PM	Communications & Policies
November 12, 2019	6:00 PM	Negotiations
December 17, 2019	6:00 PM	Finance

PUBLIC COMMENTS – Agenda Items Only

THE RIVER VALE BOARD OF EDUCATION is committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in

before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments and opinions of non-residents that are submitted to the Board Secretary. Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker’s right to address the Board as well as the appropriateness of the subject being presented. The Board’s decision in such matters is final.

The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

SUPERINTENDENT’S REPORT

BOARD SECRETARY’S REPORT

GENERAL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution G1 as listed below.

G1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon the recommendation of the Superintendent of Schools, **approves** the **Minutes from the Board Meeting on March 5, 2019.**

ROLL CALL:

	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Rosini	Mrs. Senande	Mr. Schlereth	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

BUSINESS RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution Items B1 through B17 as listed below.

B1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator/Board Secretary, **approves the Financial Report of the School Business Administrator/Board Secretary and the Treasurer of School Monies** for the month ending **January 31, 2019** in the following balances:

Fund 10	-	\$7,253,385.04
Fund 20	-	\$ (122,255.43)
Fund 30	-	\$1,021,230.45
<u>Fund 40</u>	-	<u>\$ 1.39</u>
Total		\$8,152,361.45

B2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator /Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund Status as follows:

WHEREAS, the Board of Education has accepted and reviewed financial reports for the period ending **January 31, 2019** including the Report of the Secretary, Report of the Treasurer of School Monies, and the Secretary’s certification; and

WHEREAS, the Board has received and reviewed financial reports issued by the Business Administrator;

WHEREAS, the Board has had consultations with the appropriate school administrators;

THEREFORE, BE IT RESOLVED, that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appear to be overextended in violations of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district board of education’s financial obligations for the remainder of the year.

B3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves the bills list** dated **February 28, 2019** as follows:

Fund 10 – General Fund	-	\$ 0.00
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 0.00
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 0.00
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 0.00
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 -Trust & Agency	-	\$ 0.00
Fund 91 – Merchants Acct.	-	<u>\$1,136.54</u>
Total		\$1,136.54

- B4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the **purchase orders** and adjustments for period dated **February 28, 2019** in the amount of **\$0.00**.
- B5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, approves the milk bill for the month of **February 2019** in the amount of **\$998.31**.
- B6. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the **bills list** dated **March 12, 2019** as follows:

Fund 10 – General Fund	-	\$36,548.79
Fund 10 – Voided Checks	-	\$ 0.00
Fund 20 – Special Revenue	-	\$ 0.00
Fund 20 - Voided Checks	-	\$ 0.00
Fund 30 – Capital Projects	-	\$ 0.00
Fund 40 – Debt Service	-	\$ 0.00
Unemployment Trust Acct.	-	\$ 0.00
Fund 60 – Milk Account	-	\$ 998.31
Fund 65 – Enterprise Fund	-	\$ 0.00
Fund 90 -Trust & Agency	-	\$ 0.00
Fund 91 – Merchants Acct.	-	\$ 0.00
Total		\$37,547.10

- B7. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the **purchase orders** and adjustments for period dated **March 12, 2019** in the amount of **\$54,400.81**.
- B8. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the **transfer of funds** for period ending **March 12, 2019** in the **amount of \$2,700.00** as set forth below:

Transfer of Funds
Period Ending March 12, 2019

T721	FROM	11-000-261-420-40-14-000	R-BLDG REPAIR/MAINTENANCE	-2700.00
	TO	11-000-261-420-30-14-000	RA-BLDG REPAIR/MAINTENANCE	2700.00
	TOTALS			
	FROM			-2700.00
	TO			2700.00

Note: Transaction Date: 3/12/19

- B9. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the following **Travel and Conferences for the staff** indicated below for professional improvement or development, for the period **July 1, 2018 through June 30, 2019**.

Name: Kimberly Dowling

School or Department: Curriculum & Instruction

Conference/Seminar/Workshop: NJDOE Curriculum Units Project

Location: Monroe, NJ

Date: 3/22/19

Estimated Cost: \$0.00

Name: Laura Harney

School or Department: Roberge School

Conference/Seminar/Workshop: Treating Anxiety Disorders in Children & Adolescents

Location: Parsippany, NJ

Date: 5/20/19, 5/21/19

Estimated Cost: \$399.00

Name: Kelly Ippolito

School or Department: Business Administrator/Board Secretary

Conference/Seminar/Workshop: Legal & Labor Relations Services

Location: Pennington, NJ

Date: 4/11/19

Estimated Cost: \$0.00

Name: Kelly Ippolito

School or Department: Business Office

Conference/Seminar/Workshop: 57th Annual NJASBO Conference

Location: Atlantic City, NJ

Date: 6/4/19, 6/5/19, 6/6/19, 6/7/19

Estimated Cost: Not to exceed \$1,000.00

- B10. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves** the following **school sponsored trips/assemblies** for the period **September 1, 2018 through June 30, 2019**.

School: Roberge and Woodside Schools

Grade/Class: Grade 4 POG

Trip/Assembly: Parkway School – Amazing Race

Location: Paramus, NJ

Date: March 2019

- B11. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **adopts** the **2019-2020 Tentative Budget** and authorizes the School Business Administrator to submit the

2019-2020 Tentative Budget to the Bergen/Passaic County Executive County Superintendents for review and approval.

- a) General Fund appropriations budget in the total amount of \$23,615,606 which includes sub-fund budgets for General Current Expense, \$23,009,005, Capital Outlay, \$606,601, (which includes a statutorily restricted increase in Capital Reserve of (\$2,000) and a mandated assessment for debt service aid on SDA funding of (\$50,531), and approve the schedule of anticipated revenue, as hereinafter indicated to fund appropriations budget for **2019-2020**.

Balance Appropriated (General Fund)	342,504
Balance Appropriated (Capital Reserve Withdrawal)	200,000
Local Tax Levy	22,183,452
Interest Earned on Capital Reserve	2,000
Tuition	20,000
Miscellaneous: restricted	103,055
Miscellaneous: unrestricted	10,000
State Aid	754,595
Total Anticipated Revenue	23,615,606

Included in Budget Line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$200,000 for Other Capital Project costs for the installation of drainage and repaving the parking lot at the Woodside Elementary School in the amount of \$400,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the Core Curriculum Content Standards.

- b) Special Revenue Funds appropriations budget in the total amount of \$203,702 and to adopt the schedule of anticipated revenue as hereinafter indicated, to fund this budget for **2019-2020**.

Local Aid (restricted)	
State Aid (restricted)	
Federal Aid	203,702
Total Anticipated Revenue	203,702

- c) Debt Service Fund appropriations budget in the total amount of \$846,238 and adopt the schedule of anticipated revenue, as hereinafter indicated, to fund this budget for **2019-2020**.

Balance Appropriated	1
Local Tax Levy	846,237
State Aid	
Total Anticipated Revenue	846,238

B12. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, **approves the General Fund Tax Levy to be raised for the 2019-2020 school year in the amount of \$22,183,452.**

B13. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, approves the following resolution regarding Employee Travel and Related Expenses:

WHEREAS, school district policy 9520.B1 Employee Travel and Related Expenses and N.J.A.C. 6A:23B-1.2(b) provided that the Board of Education shall establish in the **2018-2019** school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement in the amount not to exceed **\$48,300**; and

WHEREAS, the Board of Education has incurred travel and related expenses as of February 28, 2019 in the amount of **\$15,042.80** for the **2018-2019** school year; and

WHEREAS, school district policy 9520.B1 Employee Travel and Related Expenses and N.J.A.C. 6A:23B01.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the **2019-2020** school year.

NOW, THEREFORE BE IT RESOLVED, that the River Vale Board of Education hereby **establishes the school district travel maximum for the 2019-2020 Tentative Budget in the sum of \$54,000**; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

B14. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, approves the following resolution regarding Public Relations and Purchased Professional Services:

WHEREAS, The Accountability Regulations, specifically N.J.A.C. 6A:23B-5.2 a(1) provided that the Board Of Education shall establish annually a maximum dollar limit for public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14 and each type of professional services;

NOW, THEREFORE BE IT RESOLVED, that the River Vale Board of Education hereby establishes the maximum annual dollar limit for public relations and professional services for the 2019-2020 school year in the amount of **\$2,500.00 and \$1,002,294 respectively**; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- B15. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves the date for advertisement of April 10, 2019, and the date for receipt of sealed bids for Athletic and Co-Curricular Charter Transportation. Bids shall be received by the School Business Administrator/Board Secretary at the River Vale Board of Education Offices, 609 Westwood Avenue, River Vale, New Jersey 07675, until 10:00 A.M. on the date indicated,** at which time the bids will be publicly opened and made available for examination by any interested persons. Bid awards shall be made by the School Business Administrator/Board Secretary in accordance with the bid specifications and applicable legal statutes.

Bid award shall be submitted to the Board of Education at a subsequent public meeting for formal approval.

<u>CATEGORY</u>	<u>BID DATE</u>
Athletic and Co-Curricular Charter Transportation	May 2, 2019 – 10:00 AM

- B16. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **approves the date for advertisement of March 15, 2019, and the date for receipt of sealed bids of April 5, 2019, for the Emergency Generator project at Holdrum Middle School. Bids shall be received by the School Business Administrator/Board Secretary at the River Vale Board of Education Offices, 609 Westwood Avenue, River Vale, New Jersey 07675, until 11:00 A.M. on Friday, April 5, 2019,** at which time the bids will be publicly opened and made available for examination by any interested persons. Bid awards shall be made by the School Business Administrator/Board Secretary in accordance with the bid specifications and applicable legal statutes.

All bid awards shall be submitted to the Board of Education at a subsequent public meeting for formal approval.

- B17. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, **authorizes LAN Associates to prepare the project drawings and bid specs for submission of the Renovations of Media Center project at the Roberge Elementary School (NJ DOE #4430-060-19-1000) to the New Jersey Department of Education.**

WHEREAS the Board will not be seeking an SDA Grant for this project as part of the submission and this shall be deemed an “Other Capital Project” for the purpose of filing said project. This project was not included in the District’s approved Long Range Facility Plan list of projects to be completed and, therefore, the Board approves amending the School District’s Long Range Facility Plan to include this project.

ROLL CALL VOTE:

	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Rosini	Mrs. Senande	Mr. Schlereth	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PERSONNEL RESOLUTIONS

RESOLUTION BY _____ SECONDED _____ to approve
Resolution Items P1 through P3 as listed below.

- P1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves a three day unpaid leave of absence for Jennifer Linteris, a Woodside School Lunch Aide, from March 19, 2019 through March 21, 2019.**
- P2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves the following student teacher placements for the 2018-2019 school year:**

<u>LOC</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>TYPE</u>	<u>TEACHER</u>	<u>COLLEGE/SCHOOL</u>
HMS	Mia	Buzzelli	Art Design for Play and Art Show	Garretson, J. Trachtenberg, J,	St. John’s Academy

- P3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the Superintendent of Schools, **approves ESS Northeast, LLC, with all of their properly certified employees, to provide substitute teacher, secretary and substitute aide services to the district for the 2018-2019 school year.**

ROLL CALL VOTE:

	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Rosini	Mrs. Senande	Mr. Schlereth	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

PUBLIC COMMENTS – GENERAL ITEMS

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Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker's right to address the Board as well as the appropriateness of the subject being presented. The Board's decision in such matters is final.

The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opened to public comments at _____ P.M.

Public comments:

Meeting closed to public comments at _____ P.M.

OLD BUSINESS

NEW BUSINESS

MOTION TO ENTER CLOSED SESSION

MOTION BY _____ SECONDED BY _____

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in private session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

1. Any matter which by provision of law is rendered confidential or excluded from the requirements of subsection A of N.J.S.A. 10:4-12, specifically, the following matter:

_____.

2. Any matter in which the release of information would impair a right to receive funds from the government of the United States, specifically, the following matter:

_____.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, specifically, the following matter: _____

_____.

4. Any matter involving a collective bargaining agreement, or the proposals for inclusion in such, specifically, the following matter: _____
 _____.

5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds which would adversely affect the public interest, specifically, the following matter: _____
 _____.

6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of the law, specifically, the following matter: _____
 _____.

7. Any pending or anticipated litigation or contract negotiation (other than any matter involving a collective bargaining agreement, or the proposals for inclusion in such) in which the Board of Education is or may become a party, or any matter falling within the attorney/client privilege, specifically, the following matter: _____
 _____.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any current or prospective officer or employee, unless all individual employees or appointees request in writing that such matter be discussed in public, specifically, the following matter: _____
 _____.

9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific penalty or loss of the license or permit belonging to the responding party, specifically, the following matter: _____
 _____.

NOW, THEREFORE, IT IS RESOLVED, that the aforesaid subjects shall be discuss in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

Meeting closed to the public at _____ P.M.

ROLL CALL VOTE:

	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Rosini	Mrs. Senande	Mr. Schlereth	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

MOTION BY _____ **SECONDED BY** _____ that the
March 12, 2019 Closed Session Meeting be reopened to Regular Session Meeting at
_____ P.M.

ROLL CALL VOTE:

	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Rosini	Mrs. Senande	Mr. Schlereth	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

ADJOURNMENT

MOTION BY _____ **SECONDED BY** _____ that the
March 12, 2019 Regular Session Meeting be adjourned at _____ P.M.

ROLL CALL VOTE:

	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Mr. Rosini	Mrs. Senande	Mr. Schlereth	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							