

**LIBERTY COMMON SCHOOL  
BOARD OF DIRECTORS MEETING  
BUSINESS MEETING- MINUTES**

April 26<sup>th</sup>, 2018

Teacher's Lounge, Liberty Common School  
1725 Sharp Point Dr. Fort Collins, CO

**ATTENDING:** Casey Churchill, Joel Goeltl, Paulette Hansen, Brad Kreikemeir, Patrick Albright, Kelly Notarfrancesco, Becky Rickers, Bob Schaffer, Torgun Lovely, Katrina Brossia, Aislinn Kottwitz, Sandy Stoltzfus.

**GUESTS:** Dan Dannahower, Heather Dannahower, Kim Haugestuen, Jessica Crow, Greg Piccolo, Mollie Everitt, Demi Smith, Stanton Skerjanec, TJ Norris, Vedra Osborn, Marilyn Salabarring, Erin Mihulka, Dave Love, Paige Gowing, Carolyn Yali, Erin Ross, Luke Ragland, Kristin Richardson

**CALL TO ORDER**

- Approve agenda 6:00PM.
  - Approved unanimously

**STAFF AND COMMUNITY COMMENT**

Many parents expressed their displeasure with the language in the Monday Notes announcing that our school would remain open on Friday, April 27<sup>th</sup> while PSD would be closed due to the teacher walk-out.

**ROUTINE BUSINESS**

- Approve minutes – March 29<sup>th</sup>, 2018 Regular Meeting
  - Approved with three name spelling changes

**ADMINISTRATION AND DEPARTMENT REPORTS**

- Headmaster Report – Mr. Schaffer
  - Mr. Stokovatz has resigned, and Mr. Love has been hired.
  - Luke Ragland of Ready Colorado and Chair of CO Charter Institute gave an overview of current legislation.
    - The organization supports all types of schools.
    - National Assessment of Educational Progress measures where CO stacks up. Liberty is better than average. CO Charter schools in 8<sup>th</sup> grade reading and math beats all other states. Charter schools serve a higher proportion of minorities.
    - 6% increase of per pupil funding was recently approved by the legislature.
    - HB1070 deals with marijuana revenues and their allocation to school facility needs.
    - PERA reform bill is in legislation now. Considering defined contribution plan.
    - Regarding teacher walk-outs.
      - Teachers are asking of more pay and PERA funding. In general budgets are already done. Rallies are being held after budgets have been completed. Legislature did their job. The districts set pay scales. Lots of anti-charter sentiment out there.
- Financial Operations Manager Report – Ms. Brossia
  - Received additional PPR funding which will be appropriated to payroll.

- Elementary School Principal Report – Mr. Churchill
  - Teacher positions are being filled on track.
  - Ongoing math review and support of 5<sup>th</sup> grade with weekly meetings.
  - Scholastic Book fair raised approximately \$8,000, a \$2,000 increase – overall satisfaction with the quality of books and alignment with our literature philosophy.
  - Singapore math summer training planned for new teachers.
- Elementary School Assistant Principal – Ms. Stoltzfus
  - Purchased services through the District will continue similarly to this year. We will go to 2 days psychologist from 3 days. Speech going from 1 day to 1.5. Requested two professionals be assigned to us again because they are effective.
  - Our hardworking TAs will receive some special celebration for their work.
- High School Principal Report – Mr. Lovely
  - Frustrating uptick in first period student tardies. It causes significant disruption to student learning.
  - Mr. Lovely is electric with anticipation of the Jr. High Order System induction.
  - Military recruiting night for all local schools was a big success.

### **NEW BUSINESS**

- Departmental Report: Computer and Technology 7:00PM
  - ELO typing time at elementary is not increasing typing speed in Jr. High. They are looking at the keys, not being taught the correct way to type. Having to retrain in Jr. High. They will investigate better ways to accomplish the goal.
  - Brian Stevanovich has been a great addition to the team.
- Approval to engage Swanhorst and Associates for audit – Mr. Goetl
  - Motion to approve Swanhorst as our 2017-2018 auditors by Mr. Goetl, seconded by Mr. Albright.
    - They will be requested to add detail and granularity to next year’s verbal report.
    - Approved unanimously.
- Approve amended 2018-2019 operating budget
  - Mr. Goetl moved to approve, seconded by Ms. Notarfrancesco.
    - Purpose is to appropriate additional \$138,000 increase in PPR
    - Approved unanimously.
- Review Parent Survey Results – Ms. Hansen
  - Homework overload is an expected, consistent theme each year. We continue to strive to provide only homework that reinforces acquisition of content.
  - There were many questions regarding the Administration changes. A Monday Notes piece reexplaining these positions will be completed.
  - There were several requests for more information on school philosophy which was great to see.
- Approve 2018 Addendum to First Amended Charter School Contract and Exhibit B – Mr. Churchill
  - Moved by Ms. Kottwitz, seconded by Ms. Notarfrancesco.
  - Approved unanimously.

### **UNFINISHED BUSINESS**

- Approve 2017-2018 supplemental budget. - Mr. Goeltl
  - Moved by Joel Goeltl, seconded by Mr. Krekemeier
  - Be it resolved by the BOD of LCS that the transfer and expenditure amount shown in the schedule be appropriated to each fund as specific in the supplemental budget July 1, 2017 - June 30, 2018.
  - Allows the appropriate transfer of funds to take advantage of all opportunities.
  - Distributed to BOD at the March 2018 BOD meeting for review.
  - Approved unanimously.

### **SUB-COMMITTEE REPORTS**

- Financial Advisory Committee – Mr. Goeltl
  - PSD is vetting auditors and are adding charter schools into the consideration. They may want charter audits to be done by the same auditor. Our charter allows them to choose for us. If they require us to change it will result in a lot of work.
- CANCELLED: Academic Advisory Committee – Ms. Notarfrancesco
- Parent Education – Ms. Hansen
  - The parent collection of article revision is underway.
  - The philosophy night at the Diehl home was a wonderful evening including Dr. Everitt’s account of the founder’s vision for the school.
- Strategic Planning – Ms. Kottwitz, Mr. Albright
  - Wants to regularly revise and evaluate the efficacy of the plan
  - Plan to revise our BOD agenda and report in the 2018-2019 school year
  - Activities to align to the plan and timeline
  - Add strategic items to the BOD calendar to review quarterly
- Fundraising – Ms. Notarfrancesco
  - The fundraising culture sub-committee has met twice
    - The mindset of fundraising must be institutionalized
    - Ensure our events tie in fundraising
    - Focus on communication, connection and gratitude

### **TOP ITEMS FOR MONDAY NOTES** – Mr. Albright

- Parent survey appreciation – heard a need for understanding the administration reconfiguration. We will explain. Link to past notes.
- Updated budget that we are able to allocate to teacher pay and benefits.

### **EXECUTIVE SESSION**

- Discussion of personnel matters in accordance with state statute CRS 24-6-402(4)(f)(I & II)
  - Moved by Patrick Alright, seconded by Kelly Notarfrancesco.
  - Approved Unanimously.

### **ADJOURN**

10:40pm