

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

March 31, 2022

Liberty Common High School

2745 Minnesota Drive, Fort Collins, CO

ATTENDANCE

- BOD:
 - Kelly Notarfrancesco, Chair
 - Tricia Diehl, Vice-Chair
 - Charles Grant, Treasurer
 - Todd Arndorfer, Secretary
 - Ben Friesen
 - Elizabeth Barber
 - Cindy Skalicky
 - Administration:
 - Bob Schaffer
 - Sarah Hunt
 - Torgun Lovely
 - Kathleen Kearney
 - Robert Robinson
 - Casey Churchill
 - Sandy Stoltzfus
 - Bev Hanawalt
 - Bill Kranz
 - Brett Harkey
 - Rick Wrona
 - Chris Reynolds
- Guests: Adam Macy, Jen Brown, Janice Garland, Julie Fischbeck, Charlene Selken, Leslie and Jeff Beaton, Kristi Kerlin, Tami O'Malley, Jill Ronen, Linda Morita, Jenna Allen, Angela Horton and Jody F. Peter Kast, David Diehl, Dr. Randy and Ruth Ann Everett and Dr. Maureen Schaffer for the Bldg Corp. Ms. Salazar, Ms. Nichols, Ms. Grandprey and Mr. Seiple for the Art Dept. Board Candidates noted below.

CALL TO ORDER

- The meeting was called to order by Ms. Notarfrancesco at 6:00pm.
- Agenda approved as presented.

STAFF AND COMMUNITY COMMENT

- None
- Six board candidates for the upcoming election gave a brief introductory speech and answered several questions each.
 - Patrick Albright
 - Elizabeth Barber
 - Mark Dollar
 - Rick Frevert
 - Ben Friesen
 - Mindy Story

ROUTINE BUSINESS

- Approved Board Meeting Minutes – February 24, 2022 as presented.
- Approved Strategic Planning Minutes – March 8, 2022 as presented.

ADMINISTRATION AND DEPARTMENT REPORTS

- Art Department Report – Mr. Seiple, Ms. Nichols, Ms. Grandprey, Ms. Salazar
 - Recently attended Classical Symposium was very valuable for continuing to refine our art education offerings and methods.

- Arts are one of the best ways to pursue beauty.
- Shared examples of young student insights into the differences between Renaissance and Baroque paintings
- Requested additional space for ceramics and photo studios
- Suggest that all students maintain artistic practice in their lives through art history reading, sketch books, museum visits, etc.
- Headmaster Report – Mr. Schaffer
 - Topics included:
 - A delegation attended League of Charter Schools conference.
 - State PPR expected to be \$9033 based on passing the state house yesterday. Still needs to clear couple more hurdles before final.
 - The current Presidential administration pushing federal rule changes that could impact funding for charter startups.
 - Classical symposium was very energizing and informative for the 18-person Liberty contingent that attended.
 - Discussed the principles behind our performance-based teacher evaluations that do not depend on student test scores.

NEW BUSINESS

- Building Corporation Expansion Committee Update – Mr. Kast
 - Reviewed exploration process and progress along with high level financial models.
 - Exploring four different location options.
 - Sent a survey to about 500 families on our K-6 lottery list to gauge interest in various expansion options.
 - Letter of intent send to PSD. They only need to approve our financial plan if we decide to move forward, not a vote of the PSD Board or amendment of charter.
 - Needs guidance from the Liberty Board on the wants and boundaries.
- Board Election Update – Ms. Skalicky
- Headmaster Performance Evaluation Process Overview – Ms. Notarfrancesco for Ms. Diehl
 - See outline of process sent out by Ms. Diehl
- 2021-2022 Supplemental Budget – First Review – Mr. Grant
 - Includes \$748k transfer to Fund 43 for \$400k of this year’s projects and the remainder operation surplus from this year for future projects.
 - Question about a significant surplus and its origin.
- 2022-2023 Preliminary Budget – First Review – Mr. Grant
 - Preview of preliminary budget due to PSD by mid-April.
- Resolution Adopting Plan for 501c3 Conversion – Vote – Ms. Notarfrancesco
 - Moved by Mr. Arndorfer and second by Mr. Friesen.
 - Changing from creating a new 501c3 entity to converting our existing entity so we can keep the same EIN which simplifies many things.
 - Approved by a vote of 6-0.
- Resolution Adopting 2027 Strategic Plan – Vote – Ms. Notarfrancesco
 - Moved by Mr. Grant and second by Mr. Friesen.
 - Moved by Ms. Barber and seconded by Mr. Arndorfer to delay the vote until the April BOD meeting to allow more time to review the final proposal and provide amendments

- Roll call vote:
 - Arndorfer – YES
 - Barber – YES
 - Friesen – YES
 - Grant – YES
 - Skalicky – YES
 - Notarfrancesco – NO
- The motion to delay was approved by a vote of 5-1.

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – Ms. Barber
 - Foreign language policy subcommittee met in February after nominating committee members. Drafted a new policy for the subcommittee.
 - AAC will review it in April.
 - Still looking at adding an economics course.
- Financial Advisory Committee – Mr. Grant
 - Presentation by the Bldg Corp Expansion Committee.
 - CLA notified us they will not perform our audit for this fiscal year due to short staffing on their part and the issues in the last audit, In the process of signing up Hoetling and Company as our new auditor.
 - February YTD finance overview and KPIs are all still looking well.
- Development Committee – Ms. Skalicky
 - Nearing \$200k for “Let Them Play” versus \$250k goal.
 - Spring event “Let Them Play Ball” will be April 29th at CSU stadium.
 - Strong Liberty Gives Day – raised over \$20k.
 - Starting process to hire a Communications Director.
 - Significant grant money >\$1M available if we move forward with replication to enroll more students.
- Political Committee – Mr. Friesen
 - Upcoming legislative event – Ben will forward info.
 - Discussed ways to begin an engaged parent group to educate and activate parents on school choice and parental rights.
- Governance Committee – Ms. Notarfrancesco
 - Fourth strategic planning session held March 8th.
 - BOD election coming up in April 18-22.
 - Liberty 501c3 timeline and steps defined.
- Student Data Privacy Committee – Mr. Arndorfer
 - State AG office continues to respond to our inquiries about the Powerschool/Naviance data request, but no real progress.
 - Investigated whether there is financial recourse per our contract.
- Parent Education Committee – Ms. Diehl
 - Next Junto set for Feb 6, 2023.
 - What Every Liberty Parent Needs to Know being updated for a reprint.
- Building Corporation Liaison – Ms. Diehl
 - See above.

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER – owner: Mr. Grant (Due April 19, 2022)

- Thank parent volunteers who help on Board committees.
- Each Board member to send names from their committee(s) to Charles.

ADJOURN – The meeting adjourned at 10:17pm for Bylaws and Policies training.