

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

August 26, 2021

Liberty Common High School

2745 Minnesota Drive, Fort Collins, CO

ATTENDANCE

- BOD:
 - Kelly Notarfrancesco, Chair
 - Tricia Diehl, Vice-Chair
 - Charles Grant, Treasurer
 - Todd Arndorfer, Secretary
 - Ben Friesen
 - Elizabeth Barber
 - Cindy Skalicky
 - Administration:
 - Bob Schaffer
 - Sarah Hunt
 - Torgun Lovely
 - Kathleen Kearney
 - Robert Robinson
 - Casey Churchill
 - Sandy Stoltzfus
 - Bev Hanawalt
 - Bill Kranz
 - Brett Harkey
 - Rick Wrona
 - Chris Reynolds
- Guests: Stanton Skerjanec - Administrative Archivist, Rob Lanciotti, Elizabeth Timpe, Denise Monisu, Meghan Downing, Mark Dollar, Erika Yoder, Adam May, Ryan Banning, Kathy Lovely, Michelle Duncan, Jill Dollar, Heidi Jobman, Tom Toth, Summer Frevert

CALL TO ORDER

- The meeting was called to order by Ms. Notarfrancesco at 6:05pm.
- Amended the Agenda – split first CKCF motion into 2 items and changed Non-profit incorporation item from First Review to Vote.

STAFF AND COMMUNITY COMMENT

- Several parents commented in support of Liberty’s current mask policy.
- One parent commented with concerns on the interpretation and application of the updated dress code.

ROUTINE BUSINESS

- Approved Minutes – June 24, 2021 as presented.

DEPARTMENT REPORTS

- None

ADMINISTRATION REPORTS

- Headmaster Report – Mr. Schaffer
 - Topics included:
 - Developing relationship with new PSD Superintendent
 - Hired to full staff and trained for start of school year
 - Covid mitigation actions and creation of mask policy for 2021-22 school year.

- Updated dress code policy was to simplify what had become too lengthy and detailed, with the vision to support our virtue of Prudence and that education is an important endeavor.
- Discussion about Powerschool/Naviance data privacy concern and investigation.

NEW BUSINESS

- Assign one board member responsible for implementing annual Headmaster support and evaluation– Ms. Notarfrancesco
 - Ms. Diehl nominated by Ms. Notarfrancesco. All in favor - approved.
- Approve 2021/22 AAC Voting Membership – Ms. Barber
 - Ms. Barber moved to approve proposed voting membership. Mr. Grant seconded. All in favor – approved.
- Colorado League of Charter School Membership—Vote – Mr. Friesen
 - Mr. Friesen moved to approve CLCS membership for 2021-22. Seconded by Mr. Grant. All opposed – rejected.
- CAC Membership—Vote – Mr. Friesen
 - Mr. Friesen moved to approve CAC membership for 2021-22. Seconded by Ms. Diehl. All in favor – approved.
- Resolution to Request Funds Transfer from Core Knowledge Charter School Foundation for Fine Arts and Athletics—Vote—Mr. Grant
 - Mr. Grant moved to approve, and Mr. Arndorfer seconded. All in favor – approved.
- Resolution to Request Funds Transfer from Core Knowledge Charter School Foundation to the Mariya Garland Scholarship fund—Vote—Mr. Grant
 - Mr. Grant moved to approve, and Ms. Diehl seconded. All in favor – approved.
- Resolution to Establish Liberty Common School as 501 c 3 Organization—Vote—Mr. Wrona
 - Mr. Grant moved to approve, and Mr. Friesen seconded. All in favor – approved.

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – Ms. Barber
 - Discussed recruiting new members for future succession to voting membership.
- Financial Advisory Committee – Mr. Grant
 - Excellent fiscal responsibility and financial health for last year
 - Audit went very well. Very complementary to our organization
 - ESSER I, II and III reimbursement and planning continue.
- Development Committee – Mr. Harkey for Ms. Skalicky
 - Terrific response from donors in 2020-21 – thank you
 - Evening at the Exchange social planned for evening of Sept 15 – portion of restaurant proceeds to Liberty
 - Oct 8-9 Alumni class challenge
- Political Committee – Mr. Friesen
 - Large effort by administration to convince CDE for equitable distribution of funds – unsuccessful
 - Updates on climate for the coming year.

- One charter friendly candidate included in each of the four PSD board seats up for election in November
- Governance Committee – Ms. Notarfrancesco
 - Proposal for upcoming quarterly BOD education topics
 - First strategic planning session completed tonight. Need to reschedule next two sessions.
- Student Data Privacy Committee – Mr. Arndorfer
 - See item above on Powerschool/Naviance concern
 - Refresher training on SDP with staff generated many good questions
- Parent Education Committee – Ms. Diehl
 - Parent Info Night presentation update completed and in-use
 - Philosophy night planned for Nov 6.
 - Junto tentatively planned for February
- Building Corporation Liaison – Ms. Diehl
 - No update

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER – Mrs. Notarfrancesco

- Welcome back
- Approved CAC membership.
- Strategic planning process

Ms. Notarfrancesco moved to adjourn to **EXECUTIVE SESSION Pursuant to C.R.S. 24-6-402(4)(d)** to approve Campus Security Team at 8:45pm. All in favor -- approved.

Mr. Grant moved to adjourn executive session at 9:03. All in favor – approved.

ADJOURN – The meeting adjourned at 9:03pm