

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

June 24, 2021

Liberty Common School

1725 Sharp Point Drive, Fort Collins, CO

ATTENDANCE

- BOD:
 - Kelly Notarfrancesco, Chair
 - Tricia Diehl, Vice-Chair
 - Charles Grant, Treasurer
 - Todd Arndorfer, Secretary
 - Ben Friesen
 - Aislinn Kottwitz
 - Elizabeth Barber
 - Cindy Skalicky
- Administration:
 - Bob Schaffer
 - Sarah Hunt
 - Torgun Lovely
 - Kathleen Kearney
 - Robert Robinson
 - Casey Churchill
 - Sandy Stoltzfus
 - Bev Hanawalt
 - Bill Kranz
 - Brett Harkey
 - Rick Wrona
 - Brode McDonald

- Guests: Sarah Campbell – College Counselor, Sarah Siegrist – Abacus.

CALL TO ORDER

- The meeting was called to order by Ms. Notarfrancesco at 6:02pm.

STAFF AND COMMUNITY COMMENT

- None

ROUTINE BUSINESS

- Approved Minutes – May 27, 2021 as presented.

DEPARTMENT REPORTS

- School Safety Report – Mr. Wrona
 - Increased training for individual and team skills
 - Improved computer usage monitoring
 - Examples of appropriate actions to scenarios based on plans created
 - Need to resume more evacuation drills that were restricted during Covid
- College Counseling Report
 - Ms. Campbell presented. Topics included:
 - Very diverse college destinations for this year's class.
 - Higher proportion of students taking a gap year for stress, diligence, financial and other reasons
 - Many colleges deciding to continue not visiting high schools for budget reasons (originally due to Covid).
 - Planning to resume Liberty College fair for next year.
 - Over 2000 colleges are standardized testing optional or blind now
 - Colorado will have three free application days next year instead of one
 - Continued with several training events for parents and students

- All questions were answered

SUB-COMMITTEE REPORTS

- Financial Advisory Committee – Mr. Grant
 - State gave final approval for 9.7% PPR increase for 2021-22
 - Capital construction funding increased
 - MRO increased from 500 to \$750 million
 - Creating KPI sub-group that will start soon
 - ESSER II submissions
 - Defining plans for ESSER III given new constraints and requirements
 - Outstanding job by administration managing spending last year and utilizing ESSER funds to the fullest
 - Plan to move money out of Fund 11 later in the summer to stay within guidelines

ADMINISTRATION REPORTS

- Headmaster Report – Mr. Lovely for Mr. Schaffer
 - Topics included:
 - All open positions filled
 - End of year performance evaluations complete
 - Administrative Archivist. Mr. Stanton Skerjanec hired to execute Daniels Fund-funded position to curate all LCS policies, procedures, and practices for open-source access.
 - Continued discussion about PSD facilities tier status. Agreed that Mr. Arndorfer should lead to small group to strategize on next steps.

UNFINISHED BUSINESS

- Vote— Liberty Title IX Policy—Ms. Notarfrancesco for Ms. Hunt
 - Moved to approve by Mr. Grant, seconded by Mr. Arndorfer
 - All in favor - approved

NEW BUSINESS

- BOD self-evaluation Review – Ms. Notarfrancesco
 - Six board members participated
 - All feel the members are doing good work
 - Strategic planning continues to be an area for further improvement
- Year-end Student Assessments Results Review - Mr. Lovely
 - HS scores were slightly below 5-year average in 11 of 12 categories but less than -0.5%. Good indicator of how well we minimized Covid disruptions.
 - ES Grade school students have continued to progress and grow as expected despite Covid challenges.
 - The key focus at both schools is to use individual data to identify and address student specific needs
- Swear-in New Board Member – Ms. Notarfrancesco
 - Cindy Skalicky sworn in as new member.
- BOD Officer Elections – Ms. Notarfrancesco
 - Discussion to get the Vice Chair more involved next year as a training opportunity for Chair in the following year.
 - Ms. Notarfrancesco nominated for Chair by Mr. Grant. All in favor except Ms. Notarfrancesco.

- Ms. Diehl nominated for Vice Chair by Mr. Friesen. All in favor.
- Mr. Grant nominated for Treasurer by Mr. Arndorfer. All in favor.
- Mr. Arndorfer nominated for Secretary by Mr. Grant. All in favor.
- Confirm Committee Leadership – Ms. Notarfrancesco
 - Same assignments as 2020-21 shown below except Ms. Skalicky replaces Ms. Kottwitz on Development Committee.

SUB-COMMITTEE REPORTS (cont'd)

- Academic Advisory Committee – Ms. Barber
 - No report, no June meeting
- Development Committee – Mr. Harkey for Ms. Kottwitz
 - Continuing best year ever for fundraising +36%
- Mr. Harkey recommends that BOD be courageous in next fundraising goal.
- Political Committee – Mr. Friesen
 - CAC first year accomplishment summary
- Governance Committee – Ms. Notarfrancesco
 - Board get to know each other evening scheduled for late July
 - Discussion about strategic planning – three sessions.
- Student Data Privacy Committee – Mr. Arndorfer
 - No report, no June meeting
- Parent Education Committee – Ms. Diehl
 - No update
- Building Corporation Liaison – Ms. Diehl
 - No update

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER – None

ADJOURN – The meeting adjourned at 8:32pm