

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

February 25, 2021

Liberty Common School

1725 Sharp Point Drive, Fort Collins, CO

ATTENDANCE

- BOD:
 - Kelly Notarfrancesco, Chair
 - Tricia Diehl, Vice-Chair
 - Charles Grant, Treasurer
 - Todd Arndorfer, Secretary
 - Ben Friesen
 - Aislinn Kottwitz
 - Elizabeth Barber
 - Administration:
 - Bob Schaffer
 - Sarah Hunt
 - Torgun Lovely
 - Kathleen Kearney
 - Robert Robinson
 - Casey Churchill
 - Sandy Stoltzfus (remote)
 - Bev Hanawalt
 - Bill Kranz
 - Brett Harkey
 - Rick Wrona
 - Brode McDonald
- Guests: Academic Support Team: Janice Garland and Matt Kazy

CALL TO ORDER

- The meeting was called to order by Ms. Notarfrancesco at 6:04 pm.
- Agenda
 - Approved with correction to due date for Common Sense submission task and moving FAC report to Committee reports section

STAFF AND COMMUNITY COMMENT

- None

ROUTINE BUSINESS

- Approved Minutes – January 28, 2021 as presented.

DEPARTMENT REPORTS

- Academic Support Team Report
 - Mrs. Garland and Mr. Kazy reported on behalf of the Academic Support Team
Topics included:
 - Serving about 10% of the LCS student population
 - Goal is to keep students on track and ahead of plan where possible, not letting them fall behind
 - A lot of work keeping kids on track with their homework due to Covid absences and quarantines
 - More issues with anxiety and mental health
 - Trained two new paraprofessionals
 - Strong improvements in Early Literacy performance for K-1 students
 - All questions were answered

- Testimonials from two parents about the excellent work and results AST delivers
- Ms. Kottwitz suggested that parents of AST students be given a suggested book list to read about disabilities and learning challenges

ADMINISTRATION REPORTS

- Headmaster Report – Mr. Schaffer
 - Mr. Schaffer reported. Topics included:
 - Festival of Ideas coming up Feb 27
 - Succeeded with two weeks of full remote learning at LCHS - COVID cases much lower now
 - Met good teaching candidates at Hillsdale job fair
 - A serious discipline issue at LCHS dealt with well by the administration

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Western Civilization Renaissance and Reformation Textbook approval as recommended by AAC. Moved by Ms. Barber and seconded by Mr. Grant. All in favor – motion adopted.
- AP Calculus AB/BC Textbook approval as recommended by AAC. Moved by Ms. Barber and seconded by Mr. Arndorfer. All in favor – motion adopted.

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – Ms. Barber
 - Working on clarifying reading and literacy policy
- Development Committee – Ms. Kottwitz
 - \$345k raised YTD a record
 - Awarded the \$113k Daniels Grant to organize and document the Liberty blueprint
 - Liberty Gives day March 10 – will have competitive aspect and some matching donors
- Political Committee – Mr. Friesen represented by Ms. Notarfrancesco
 - Advocacy has obtained some legislative exemption wins
- Governance Committee – Ms. Notarfrancesco
 - Board effectiveness mid-year survey results shared
 - Strategic Planning Session held on January 30th
 - Update on Board election process by Mr. Arndorfer. Several board members reaching out to prospective candidates.
 - See notes
- Expansion Committee – Ms. Notarfrancesco
 - Notes from Board follow-up Feb 4th session shared with the committee
 - Questions from committee discussed by administration and Board at this meeting
- Financial Advisory Committee – Mr. Grant
 - Two new members joining FAC for a net increase of one
 - PPR projected to increase by about 10% based one state announcements

- ESSER II funds expected of about \$350k for 2022-23
- Abacus has essentially finished the accounting cleanup so now moving to providing clearer information to Ops and the Board
- Working on definition of KPIs
- Two new subcommittees – Benefits and Policies&Procedures
- Student Data Privacy Committee – Mr. Arndorfer
 - No meeting this month
- Parent Education Committee – Ms. Diehl
 - Work session held on info night presentation – made changes to the slides. Should be final soon.
 - Looking for additional parent volunteers for this committee
- Building Corporation Liaison – Ms. Diehl
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TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER – Owner: Mr. Grant (due March 9th)

- AST adaptability
- Covid work thanks

ADJOURN – The meeting adjourned at 9:33pm.