

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

October 29, 2020

Liberty Common High School
2745 Minnesota Drive Dr. Fort Collins, CO

- BOD:
 - X Kelly Notarfrancesco, Chair
 - X Tricia Diehl, Vice-Chair
 - X Charles Grant, Treasurer
 - X Elizabeth Barber, Secretary
 - X Aislinn Kottwitz (late)
 - X Ben Friesen
 - X Todd Arndorfer
- Administration:
 - X Bob Schaffer
 - X Sarah Hunt
 - X Torgun Lovely
 - X Kathleen Kearney
 - X Robert Robinson
 - X Casey Churchill
 - X Sandy Stoltzfus
 - X Bev Hanawalt
 - X Bill Kranz
 - X Brett Harkey
 - X Rick Wrona
 - X Brode McDonald
- Guests – CliftonLarsonAllen LLP: Alessia Nava (remote) and Allison Slife (remote); Librarian: Paige Gowing; English Department: Jared Dybzinski (remote), Cherie Pedersen, and Elissa Hersh; Abacus: Sarah and Dan Siegrist

CALL TO ORDER

- The meeting was called to order by Ms. Notarfrancesco at 6:01 p.m.
- Approve Agenda – Approved with minor modification to order of business only

STAFF AND COMMUNITY COMMENT – None

NEW BUSINESS

- Auditor Presentation
 - Mr. Grant introduced Alessia Nava and Allison Slife of CliftonLarsonAllen LLP who summarized the yearly financial audit.
 - Clean audit with minimal findings of material weaknesses and significant deficiencies
 - Opportunities to improve internal controls and improve efficiencies
 - All questions were answered.

ROUTINE BUSINESS

- Approve Minutes – September 24, 2020

ADMINISTRATION AND DEPARTMENT REPORTS

- LCS Library Report
 - Ms. Paige Gowing summarized the yearly Library Report. Topics included:
 - Working Library Curriculum (developed from grade-level literature

- Maintain emphasis on teacher compensation
- Membership to Charter Advocacy Coalition
 - Mr. Friesen moved to *approve Liberty Common School's 2020-2021 membership in the Charter Advocacy Coalition (CAC)* with a second by Mr. Grant.
 - Summary of newly-formed CAC purpose, cost, etc.
 - Discussion
 - Roll-call vote:
 - Mr. Arndorfer – AYE
 - Ms. Barber – AYE
 - Ms. Diehl – AYE
 - Mr. Grant – AYE
 - Mr. Friesen – AYE
 - Ms. Kottwitz – AYE
 - Ms. Notarfrancesco – AYE
 - All in favor; motion is adopted.

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – Ms. Barber
 - AB/BC Calculus Textbook
 - Policy Review
 - Jeff Siener stepped down as Chair; Ms. Barber will step in.
- Financial Advisory Committee – Mr. Grant
 - Rebuilt books
 - CRF and ESSER funds
 - Compliance
- Development Committee – Ms. Kottwitz
 - Current Fundraising Initiatives
 - Teacher Treasures
 - Communications (Facebook community group guidance)
- Political Committee – Mr. Friesen
 - CAC
 - Legislative plans involving charter schools
- Expansion Committee – Ms. Notarfrancesco
 - Enthusiastic core group of parents need to own project (possibly from lottery?)
 - Peter Kast helped explore ideas for land/development
 - Next meeting: Thursday, Nov. 5th
- Governance Committee – Ms. Notarfrancesco
 - January Strategic Planning Date (23rd or 30th)
 - Overview of board terms
- Student Data Privacy Committee – Mr. Arndorfer
 - Creation of standard form for classroom software use by Ms. Hunt
 - Waiver obtained from PSD to protect individual student attendance data
 - Encrypted email options
- Building Corporation Liaison – Ms. Diehl

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER – None (next update due January 5th)

ADJOURN – The regular meeting was adjourned at 9:28 p.m.

BOD Discussion/Training – Topic: Fundraising (30 minutes) – Brett Harkey/Aislinn Kottwitz